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Thirty-Eighth Annual Report

1991-92

PRESENTED TO THE ANNUAL MEETING OF THE
GENERAL BODY ON THE 29th OCTOBER, 1992



THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI - 110 002

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Thirty-Eighth Annual Report

1991-92

A. AN OVERVIEW

This is the 38th Annual Report on the activities of the Institute for the year 1991-92.

The salient and significant features of the year can be reported to be the commencement of a UNDP Project on 'Strengthening and Upgrading of IIPA', drawing up of a Development Plan for the Institute for inclusion in the Eighth Five Year Plan of the Government of India, establishment of a Computer Centre with specific grant for the purpose from Government of India, in addition to the normal activities of Research, Training, Consultancy and Publications.

The UNDP Project on 'Strengthening and Upgrading of IIPA' commenced from April 1, 1992. The Project will assist in institution-building to strengthen administrative capabilities commensurate with present and future needs in public systems management. It envisages problem-specific policy studies, consultancy and executive development programmes for the IIPA for greater efficiency in setting and pursuing development goals. The operational responsibility for planning and organising the various elements of project will be coordinated by the Department of Personnel and Training in close collaboration with the IIPA. In view of the national significance of the project, the Department of Economic Affairs will maintain close liaison with the Department of Personnel and IIPA in regard to the proposed activities and output of the project.

As indicated in the Annual Report for the last year, the Planning Commission had agreed that the development activities of the Institute may be included in the Eighth Five Year Plan and had also suggested a modest provision for the year 1991-92. Accordingly, a Plan Grant of Rs.28.50 lakh was received from the Ministry of Personnel for upgradation and modernisation of the Institute's library as a National Resource Centre in Public Administration, development of a modern multi-purpose Training-cum-Research Complex, long-term research studies and faculty development. A small Computer Centre has, accordingly, been set up in the Institute's Library and the work of computerisation of the Library has been taken in hand.

The Computer Centre of the Institute, with a special grant of about Rs.10 lakhs from the Government, acquired EPA-00486 system with eight terminals. The Institute's Computer Centre is now well-equipped with hardware and software and has started rendering very useful services in the field of consultancy, and training in the use of computers to the participants of various training programmes, as well as to the faculty and staff. Enhanced facilities are now also available for on-going research and consultancy projects and administrative work, including membership computerisation. The Annual Plan grant of Rs.28.50 lakh included a

provision for developing a training-cum-research centre for computers which is being completed soon.

Another significant development during the year was the submission of the Report of the Library Committee constituted by the Executive Council under the Chairmanship of Prof. M.V. Mathur. The report covered various important aspects of development and modernisation of IIPA Library so that it serves as a basis for a National Resource Centre in Public Administration. With the assistance of Plan Grants, work on computerisation of the Library has been taken up and the Institute's library is now equipped with computers. Computerisation would help in bringing out automation of library functions, such as circulation, serial control, cataloguing, acquisition, etc., and many other related activities.

Development of regional and local branches has always remained an issue of great importance to the Institute. The Committee, constituted under the chairmanship of Shri T.N. Chaturvedi, Chairman, Standing Committee, to examine the various issues related to the development of branches, held a number of meetings and also heard the views of the office-bearers of the branches. The report of the Committee is likely to be submitted shortly.

The Andhra Pradesh Regional Branch had not been functioning for more than a decade and had become dormant. A meeting of the members of the branch was specially convened to elect the office-bearers of the branch. Though the matter is still subjudice, the Hon'ble Court has ordered that the elected body may take charge subject to the result of the petition.

The Institute's research projects primarily relate to contemporary problems of the public administration. Research studies completed during the year included one on "Job Involvement and Motivation". The study aims at examining the nature and influencing factors of motivation, reviewing some selected theories in the area, and studying the role of "Job Involvement" and "Job Satisfaction" in the work motivation. Another study on "Aspects of Left Wing Extremism" portrays the socio-economic conditions in which the left wing extremism originated and developed. The research study on "Women's Status and Education and Their Role in Tribal Development" attempts at determining the changing status of tribal women and improvement in the level of education of the Kinnaur women of Himachal Pradesh. It also visualises the comparative dimensions of the status and role of tribal women in India.

The economy measures adopted by the Government had an adverse impact on the Institute as a whole. There has been a reduction in the training programmes and number of participants. The Institute organised 45 training programmes including the Advanced Professional Programme in Public Administration (APPPA). These included 12 programmes sponsored by organisations other than the Ministry of Personnel and seven fee-based programmes organised by Institute on its own. The Centre for Urban Studies organised ten programmes. The APPPA was attended by 33 participants from 15 All India and Central Services and State Departments. The other impact was on the overall financial position of the Institute. Increase in the rates of dearness allowance, overall increase in the prices and tariffs of various items and services with static maintenance grant resulted in excess payment of Rs. 18.95 lakh which is likely to go up to Rs. 40.00 lakh by the end of 1992-93. Urgent measures need to be adopted to overcome this financial deficit by augmenting our internal resources and reducing expenditure wherever possible.

The Institute organised four conferences/seminars during the year. One of them was the National Seminar on "Status of the Discipline of Public Administration in India: Perspectives on Past, Present and Future", organised jointly with Kakatiya University and IIPA Warrangal Local Branch. Senior academicians in the discipline of Public Administration participated in the Conference. The IIPA also jointly with Indian Public Administration Society organised a Seminar-cum-Workshop on "Developments in Public Administration" to take stock of developments in the discipline of public administration.

Another important National Seminar was on "Recent Policy Initiatives in Financial Liberalisation" in which issues related to recent policy initiatives were discussed. The seminar attracted a large number of participants from government departments, academic institutions, banks and other organisations.

The Committee on Case Studies has initiated a series of measures to promote preparation of case studies and their use. It has prepared a Comprehensive Case Study Programme and an Annual Case Study Award Scheme which is expected to go a long way in promoting preparation and use of case studies in the field of public administration.

The Planning and Advisory Committee of the Institute has been meeting regularly to review the academic programmes of the Institute. Most of the vacancies in the senior faculty positions have now been filled up and the Institute is now geared to take up new and challenging assignments in the field of research, training and consultancy.

The Indian Journal of Public Administration continues to enjoy wide readership and has been receiving appreciative references both from India and abroad. The Special Issue on "Administering Elections in India" has been well received. The other quarterly Journal *Nagarlok* is recognised as the leading publication in the area of Urban Development.

We are grateful to Dr. S.D. Sharma, the President of the Institute, for his kindness and patronage to the Institute.

Our sincere thanks are due to Shri S.B. Chavan, Chairman of the Institute, and Shri T.N. Chaturvedi, Chairman of the Standing Committee, for their consistent support and valuable advice on matters concerning the Institute.

We also place on record our deep appreciation of the valuable services rendered by Shri P.K. Umashankar as Director of the Institute from the September 23, 1988 to December 6, 1991.

We are grateful to the members of the Institute and regional/local branches who have always encouraged the various activities of the Institute. Our thanks are due to the Department of Personnel and Training, Department of Rural Development, and the Ministry of Urban Development, for the consistent support extended to the activities of the Institute. We are grateful to the Planning Commission for their support in getting the proposals for modernisation and upgradation of the Institute included in the Eighth Five Year Plan. We are grateful to the United Nations Development Programme (UNDP) for according their approval to the Project - "Strengthening and Upgrading the IIPA". Our thanks are also due to the ministries and agencies of Central and state governments for extending cooperation in strengthening the activities of the Institute.

B. ASSOCIATIONAL ACTIVITIES

B.1 THIRTY-SEVENTH ANNUAL MEETING OF THE GENERAL BODY

The Thirty-seventh Annual General Body Meeting of IIPA was held on October 26, 1991 in IIPA's Auditorium. Dr. Shankar Dayal Sharma, then Vice-President of India (now President of India) and President of IIPA addressed the members. Thereafter Shri S.B. Chavan, Union Minister for Home Affairs and Chairman of IIPA, presided.

The meeting was attended by 269 members. The House approved the proceedings of the Thirty-sixth Meeting of the General Body held on October 27, 1990, the Annual Report and the Annual Statement of Accounts for the year 1990-91. M/s Thakur Vaidyanath Aiyar & Co. were reappointed as the Auditors of the Institute for the year 1991-92.

B.2 THIRTY-FIFTH ANNUAL CONFERENCE OF THE MEMBERS

The Thirty-fifth IIPA Members' Annual Conference was held on October 27, 1991. The theme of the Conference was "Consumer Protection in India". Shri M. Subramanian presided.

The Conference was attended by 300 members. Dr. S.S. Singh of IIPA presented the discussion paper on the theme of the Conference. Besides the discussion papers, synopses of the papers on the theme were circulated to Conference participants.

Prior to the holding of Conference, nine Regional Conferences on the same theme were also held at Guwahati (Assam), Patna (Bihar), New Delhi (Delhi), Bangalore (Karnataka), Trivandrum (Kerala), Bombay (Maharashtra), Jaipur (Rajasthan), Madras (Tamil Nadu), and Lucknow (Uttar Pradesh).

B.3 THE EXECUTIVE COUNCIL

The Executive Council in its meeting held on October 26, 1991, unanimously re-elected Shri S.B. Chavan, as the Chairman of the Institute for 1991-93.

Dr. B. Venkatappiah and Shri H.M. Patel were unanimously re-elected as Vice-Presidents for 1991-93. The Council placed on record its profound thanks to the retiring Vice-President, Justice S.R. Pandian, for his unstinted support and guidance in the functioning of the Institute.

Meetings

The Executive Council met six times during the year. The Standing Committee also met six times during the year. The Academic Committee held two meetings. The Editorial Board met once during the year; the Committee on Case Studies held one meeting; and the Screening Committee for Admission of New Members met six times during the year.

B.4 MEMBERSHIP

During the year 545 new members were admitted to the Institute (372 Members, 150 Life, 20 Corporate (annual) and three Corporate for 20 years). In addition, 82 Associate and 50 Student Members were admitted. Thirtyfive Members compounded their membership to life

membership. Five Corporate Members also compounded their liability for 20 years. The number of those resigned stood at: Members — two and Corporate — two. Three Members and ten Life Members are reported to have expired during the year.

The names of 454 Members and 15 Corporate Members whose subscription fell in arrears for more than two years, *i.e.*, since 1989 were removed from the membership rolls of the Institute under Rule 35(1) of the Rules of the Institute. The categorywise membership as on March 31, 1992 stood at :

	1990-91	1991-92
Member	2172	2050
Life	6283	6458
Corporate	195	193
Corporate for 20 years	66	74
Associate Members	115	197
Student Members	38	88
	<u>8869</u>	<u>9060</u>

B.5 REGIONAL AND LOCAL BRANCHES

During the year, local branches at Santhal Pargana and Valsad were closed at the request of the Hony. Secretaries of the respective branches. With this, the number of regional/local branches at the close of the year stood at 18 and 44, respectively.

As a step towards reactivation of IIPA Andhra Pradesh Regional Branch, a meeting of members of the regional branch was convened at Hyderabad on February 15, 1992. Office-bearers of the branch were elected in the meeting.

A meeting of the office-bearers of the regional and local branches of the IIPA was held at Delhi on October 26, 1991 at the Institute. The regional/local branches represented at the meeting were: Bihar, Delhi, Jammu & Kashmir, Karnataka, Kerala, Maharashtra, Orissa, Tamil Nadu, Uttar Pradesh (Regional Branches); and Budaun, Imphal, Jabalpur, Karimnagar, Madurai, Meerut, Nagpur, Patiala, Ranchi, Sangli, Santhal Pargana, Tirunelveli, Vadodara, Vellore, Villupuram, Vaishali, Warrangal (Local Branches). The members of the Committee set up under the chairmanship of Shri T.N. Chaturvedi, Chairman, Standing Committee, to examine the question of development and promotion of the functioning of branches, also met the office-bearers of the branches to elicit their views on various aspects of the development of branches.

Some of the suggestions/observations made by the office-bearers in the meeting were:

- (i) A Sub-Committee should be set up by the regional and local branches for an in-depth study of the local and regional administrative problems and proposals submitted by them for undertaking academic exercises in form of seminar, workshop, conference, field survey, research project be encouraged by IIPA, New Delhi.
- (ii) Local branches which have experts as members may be involved in the evaluation, monitoring of programmes and projects and IIPA should take up such initiative on experimental basis.

- (iii) Membership fee of IIPA for Santhal and other *Adivasi* regions should be reduced by 50 per cent.
- (iv) Proposals relating to holding of seminars, workshops, etc., on administrative problems of Santhals and other *Adivasi* regions be given priority.
- (v) The branches of the Institute should conduct their business in Hindi or the regional language and the IIPA should provide funds to study local/regional administrative problems.
- (vi) The surplus reading material for training programmes available with the Institute should be made available to the branches to enrich their libraries.
- (vii) Papers circulated in the conferences/seminars organised by the Institute should be made available to the branches.
- (viii) The faculty members of the Institute should guide and encourage the branches in pursuing meaningful activities.
- (ix) Screening Committee on Admission of Members should adopt a liberal approach in admitting new members.
- (x) Grants given to the branches are not adequate and the sharing of subscription of membership fee be raised from 50 per cent to 70 per cent. Special grants on the pattern of matching grant given to Maharashtra Regional Branch be provided to other branches also.
- (xi) A local branch should be designated as District Branch.
- (xii) Regional branches and local branches must be treated as distinct units. However mutual support for and cooperation among the regional and local Branches must be encouraged.
- (xiii) Specific mention may be made of active branches in the Annual Meeting of the General Body.
- (xiv) There should be no objection to admit various functionaries in public service as members of the Institute. The recommendations of the concerned regional/local branches should be taken into account while admitting new members. At the same time there should not be pockets of concentration of members.
- (xv) Applications for student membership should be treated on urgent basis.
- (xvi) The revival of Andhra Pradesh Branch is badly delayed.
- (xvii) Strict action must be taken against those branches which do not fulfil the norms and requirement stipulated in the bye-laws.
- (xviii) UNICEF has sent useful material on health care. They may be requested to send such material in English and the regional languages where available.

The Committee on Development of Branches has made some provisional recommendations and will submit its report shortly. A sum of Rs. 3,17,304 was paid during the year as financial assistance to the branches for carrying out their programmes/activities. The activities pursued by regional/local branches during the year are reported in Annexure IV.

B.6 ESSAY COMPETITION

Three subjects identified for the Annual Essay Prize Competition — 1991 were:

1. Secularism and National Development,

2. Reservation Policy, and
3. Right to Information.

In all, 50 essays (34 in English and 16 in Hindi) were evaluated by a Committee of Judges comprising Shri U.C. Aggarwal, Shri M.V. Desai and Prof. C.P. Bhambhri. Two first prizes of Rs. 2000 each were given to Prof. Krishna K. Tummala and Ms. Rupa Chatterjee for their essays on "Reservation Policy". One second prize of Rs. 1500 was awarded to Shri Lalit Mohan Sharma for his entry on "Right to Information".

For entries in Hindi, one first prize of Rs. 2000 was awarded to Shri Prabhu Datta for his essay on आरक्षणनीति; two second prizes of Rs.1500 each to Smt. Leena P. Mehandall for her entry on आरक्षणनीति and Dr. (Mrs.) Inakshi Chaturvedi, for her entry on बर्मे निरपेक्षता और राष्ट्रीय विकास।

B.7 CONDOLENCES

The faculty and staff of the Institute mourned the sad and untimely demise of Dr. K.S. Shukla, Professor of Criminal Justice Administration, on February 11, 1992 and placed on record their deep appreciation for his significant contribution to the activities of IIPA.

C. ACADEMIC ACTIVITIES

C.1 THE ACADEMIC COMMITTEE

The Academic Committee of the Institute assists the Executive Council on all academic matters concerning education, training, research and consultancy. The Committee met twice during the year.

C.2 PLANNING AND ADVISORY COMMITTEE AND THE ACADEMIC CENTRES OF THE INSTITUTE

The Planning and Advisory Committee is to advise the Director on various academic activities of the Institute. The meetings of the Planning and Advisory Committee are held on the first working day of every month. The Committee is chaired by the Director and consists of Coordinators of all the Centres, Programme Director, APPPA, Coordinators of Research and Consultancy, Training Activities and Computer Centre, Project Director, Case Study Programme and elected faculty members. The Registrar, Librarian, and Assistant Editor are special invitees to the meetings of the Committee.

As reported in the last Annual Report for 1990-91, the Academic Divisions were reorganised into seven Academic Centres from April 1991 after electing coordinators of the centres. The functions of the Centres are to: (i) prepare an annual plan of work in the area of teaching, training, research and periodically review its progress; (ii) discuss, coordinate and review individual plan of academic activity and also to incorporate new plans of action and periodically review them; (iii) act as a forum for academic interaction and intellectual develop-

ment of its members by organising seminars, special lectures, etc.; (iv) develop professional norms of work and help members to achieve them, and (v) coordinate activities with other Centres in achieving inter-disciplinary tasks. Each Centre elects its Coordinator for a period of two years and meets once every month.

The membership of the Academic Centres is given in Annexure VIII.

C.3 TRAINING PROGRAMMES

Seventeenth Advanced Professional Programme in Public Administration

The Seventeenth Advanced Professional Programme in Public Administration (APPPA) began on July 1, 1991 and concluded on March 31, 1992. Thirty-three officers from 15 different All India and Central Services deputed by the ministries/departments of the Government of India as also by state governments participated in the programme.

The APPPA has been designed to promote effective and articulate administrative leadership among senior/middle level officers. The programme seeks:

1. to provide an opportunity to middle and senior level civil servants to reflect into their experience;
2. to impart knowledge of recent developments in behavioural sciences and their application in administration;
3. to acquaint participants with developments in administrative and management skills; and
4. to enable the participants to have a critical analysis of the environmental and other factors impinging upon the functioning of the administrative system.

The programme consisted of four broad components: (a) teaching course, (b) field study, (c) study seminars, and (d) dissertation and viva-voce. All the activities of the programme were grouped into 21 streams consisting of a number of subjects/topics but excluding elective area groups and experiential presentations.

As part of the programme, four seminars were held. These were: (1) Project Study, (2) Village Study, (3) Union Budget and Economy, and (4) Recent Changes in India's Economic Policy. Dr. J.N. Upadhyay, Prof. K.N. Kabra and Dr. (Mrs.) Aasha Kapur Mehta conducted the Seminars.

The Project Study was intended to impart consultancy skills among the participants working in a team. Three specific undertakings were chosen for in-depth study to formulate specific suggestions to sustain or to improve their performance. Prof. Nand Dhameja, Prof. Kanti Swarup and Prof. A.K. Sharma were in-charge of project studies.

The programme also included experiential presentations by the participants. This aimed at developing their abilities to communicate and sharpen their confidence in public speaking and to equip them with the necessary techniques for oral presentation in the course of their assignments in the future. Prof. S.N. Mishra, Programme Director, Shri Rakesh Gupta and Shri N.C. Ganguli, Associate Programme Directors were in-charge of this stream.

As part of the Programme, studies were carried out by the participants in groups in selected villages in districts of Kodagu (Karnataka), North Goa (Goa), Aizawl (Mizoram) and Dehra Dun (Uttar Pradesh). The faculty members associated with the Village Study Programme were Prof. M.L. Sudan (Kodagu) Shri Rakesh Gupta (North Goa), Dr. B.M.

Verma (Aizawl) and Dr. (Mrs.) A. Sarada (Dehradun). The studies conducted in these villages exposed the participants to the dynamics of rural life and provided first hand knowledge of basic socio-economic conditions of the backward communities. The reports of the village study by the participants were discussed in a two-day seminar. Dr. J.N. Upadhyay was in-charge of Village Study.

A significant component of the programme was the preparation of a well documented dissertation on a topic relevant to some current administrative problems chosen by the participants in consultation with the faculty. The titles of dissertations submitted by the participants are given in Annexure VI.

The performance of the participants was evaluated through a system of written examinations, term papers/assignments, write-ups on research methods, experiential presentation, project studies, village study reports, seminar performance, evaluation of dissertation and viva-voce.

Shri Satish Chandra, IAS, Joint Secretary, Ministry of Food Processing Industries, Government of India was awarded Prof. V.K.N. Menon Prize for having secured the first position among the participants in the programme. Shri S. Parthasarathy, IAS, Joint Secretary, Department of Animal Husbandry and Dairy, Ministry of Agriculture, Government of India, and Shri G. Ahuja, Dy. Inspector General, Central Industrial Security Force (North Zone), were awarded the second and third prizes respectively.

The participants were also requested to evaluate the programme in a carefully drawn up proforma. This included evaluation of programmes conducted by the members of faculty in-charge of streams and external experts. The findings of the evaluation are taken into consideration for reviewing the programme schedule.

The programme was inaugurated by Shri C.G. Somaiah, Comptroller and Auditor General of India. The then Hon'ble Vice-President of India, Dr. S.D. Sharma, delivered the valedictory address and distributed the diplomas to the successful participants. Hon'ble Union Minister for Home Affairs, Government of India, Shri S.B. Chavan, Chairman of the Institute, was present at the valedictory function.

Prof. S.N. Mishra was the Programme Director and Shri N.C. Ganguli and Shri Rakesh Gupta were Associate Programme Directors.

Other Training Programmes

During the year under review, the Institute organised 44 other training programmes and 849 officers participated in it, in addition to Seventeenth APPPA. The break-up of programmes conducted under different categories along with number of programmes and participants during 1991-92 and preceding year 1990-91, is given on next page.

The details of all training programmes are given at Annexure V. Under Management Development Programmes—I, 11 Management Orientation Programmes, sponsored by the Department of Personnel and Training, meant for officers of the Central/state governments and public sector undertakings, were conducted.

The four special programmes under Management Development Programmes—I were also sponsored by the Department of Personnel and Training. They were: (1) programme for Group 'A' Officers (11-16 years), (2) Programme for Empanelled Deputy Secretaries of CSS, (3) 3-week Training Course for IAS Officers (17-20 years service), and (4) Training Course on Effective Use of Computers in Administration.

Sl. No.

	1991-92		1990-91	
	No. of Programmes conducted	No. of parti- cipants	No. of Programmes conducted	No. of Parti- cipants
1. <i>Management Development Programmes-I</i> (Sponsored by the Department of Personnel & Training)				
(a) Management Orientation Programmes	11	249	11	239
(b) Special Programmes	4	103	4	93
2. <i>Management Development Programmes-II</i> (Sponsored by the Institute on its own)				
(a) Programmes Sponsored by Other Organisations	12	234	15	278
(b) Fee-based Programmes organised by IIPA on its own	7	85	7	77
3. <i>Programmes of Centre for Urban Studies</i>	10	178	9	182
	44	849	46	869

Under the Management Development Programmes—II, Courses conducted during the year, include seven fee-based of the Institute and 12 sponsored by other organisations.

The Centre for Urban Studies organised 10 short-term training programmes during the year. The programmes were meant for senior officers of Municipal Corporations, Municipalities and Urban Development Authorities.

All the training programmes are evaluated by the participants. The aspects of evaluation include ascertaining their views on relevance of the course, the quality of reading material, training techniques, the programmes given by faculty and experts.

C.4 WORKSHOP/SEMINARS/CONFERENCES

Seminar-cum-Workshop on Developments in Public Administration (April, 18-20, 1991)

IIPA, jointly with Indian Public Administration Society, organised this Seminar-cum-Workshop at the Institute from April 18-20. Shri T.N. Chaturvedi, Chairman, IIPA Standing Committee, inaugurated the Seminar. Dr. Manmohan Singh, the Chairman of UGC, delivered the Valedictory Address. The objective of the Seminar were to take stock of: (i) developments in the discipline of public administration, (ii) developments in Indian Public Administration concerning policy initiatives and institutional framework, and (iii) sharing of experiences in the teaching of public administration.

Thirtyone faculty members from various Indian universities attended the Seminar.

Prof. S.R. Maheshwari coordinated the Seminar and Dr. R.K. Tiwari was the Co-coordinator.

Workshop on Right to Information (September 23, 1991)

IIPA's Centre for Public Policy, Planning and Environmental Studies organised a Workshop on "Right to Information" on September 23, at IIPA to discuss the right to information as a fundamental right for all people and to decide what action should be taken to implement it. It was primarily organised on the lines of suggestions made by some parliamentarians and other concerned persons to draft a bill on the freedom of information.

Issues discussed in the workshop were: (i) the need to draft a bill for guaranteeing the Right to Information; (ii) Mobilisation of public, professional, legal and political opinion for this bill; and (iii) constitution of a small working group for follow-up action.

A group of 20 representatives from various institutions, NGOs as well as from Ministry of Environment and Forests, attended the discussion.

National Seminar on Status of the Discipline of Public Administration in India: Perspectives on Past, Present and Future (March 26-28, 1992)

The IIPA, Kakatiya University and IIPA Warrangal Local Branch, jointly organised the above National Seminar. Prof. G. Ram Reddy, Chairman, University Grants Commission, inaugurated the Seminar. Prof. Reddy in his address observed that a radical change at the National Level on the economic front, i.e., switching over from planned economy to market economy, will also change the role of public administration in the country. Its focus is now bound to shift to higher productivity, efficiency, greater accountability, etc.

Nearly 40 papers were presented in seven sessions of the Seminar on various facets of study of public administration in the country. Senior academicians in the discipline of Public Administration of various Universities in the country participated in the Conference.

Prof. M.V. Mathur, Vice-President of IIPA gave the Valedictory Address and emphasised the need for viewing the scope of the discipline of public administration on a broader canvas and to recognise its inter-disciplinary character as also the fact that public administration studies have a strong applied aspect. The Seminar strongly felt the need for the creation of a separate UGC expert panel in Public Administration and setting up a Steering Group for the task of framing model syllabi for Master's and Bachelor's degrees in Public Administration.

National Seminar on Recent Policy Initiatives in Financial Liberalisation (Feb. 20-21, 1992)

IIPA organised a National Seminar on Recent Policy Initiatives in Financial Liberalisation on February 20-21, 1992, Shri R.N. Malhotra, former Governor of Reserve Bank of India, inaugurated the seminar.

About 40 participants drawn mainly from Government Departments, academic, banking and other institutions attended the Seminar.

The main objective of the National Seminar was to bring together researchers, administrators, executives of public/private enterprises, labour representatives and academics to discuss and debate issues (prospects, problems and implication) relating to recent policy initiatives. The seminar covered various aspects related to: (a) removal of constraints on lending policies and interest rates, (b) new initiatives in the monetary sector — new instruments for attracting domestic savings and foreign investment, (c) increasing the flow of funds,

(d) privatisation, (e) experience of privatisation/liberalisation in other developed/developing countries, and (f) M.O.U. System – Performance Evaluation, etc.

Shri V.P. Sawhney, Secretary, Ministry of Labour, presided over the first technical session on "Financial Liberalisation"; while the second session on "Capital Markets" was presided over by Dr. S.R. Mohnot, Evaluation Director, Centre for Industrial and Economic Research; and Shri Suresh Kumar, Secretary, Department of Public Enterprises, presided over the third technical session on "Public Sector Policy".

Shri T.N. Chaturvedi, Chairman, Standing Committee of IIPA, presided over the Valedictory Session.

Smt. S. Saroja was the Coordinator of the Seminar and presented the theme paper on "Restructuring the Economy". Nine papers were presented in three sessions of the National Seminar.

C.5 CASE STUDY PROGRAMME

During 1991-92, 11 case studies were received as entries under the Annual Award Competition Scheme. Another eight case studies were received for consideration for publication. All the 19 case studies have been referred to a panel of experts for evaluation.

No case study was found to deserve *First* or *Second Prize* for the year 1990-91. A consolation prize of Rs.1500 was given to Shri Upendra Tripathy for his case study '*Finalising a Tender*'. The prize was given by the President of the Institute, Dr. S.D. Sharma in the General Body Meeting held on October 26, 1991. In addition to this prize winning entry, six case studies were accepted for publication.

The Committee on Case Studies in its meeting held on September 19, 1991 decided to send a proposal to the Department of Personnel regarding placement of senior officers on return from study abroad in Training Institutes for a period of 3-6 months. The Institute's proposal has been accepted and a circular has been issued by the Establishment Officer of the Government of India to all the state governments.

It was possible to organise a three-day workshop on Case Preparation in collaboration with the IIPA Maharashtra Regional Branch at Bombay during February 25-27, 1992. Regarding the Workshop on Case Preparation and Use, the Institute has been informed by the DOP that the ban on workshops/conferences will continue due to austerity measures.

Prof. Edwin A. Bock, President of Inter-University Case Programme, Maxwell School of Citizenship and Public Affairs, Syracuse University, New York, USA, visited the Institute and had discussion with the Chairman of the Case Study Committee and the Director of the Institute in the month of November, 1991.

C.6 LIBRARY

One of the significant areas of activity during the year had been the submission of the Library Committee Report on Modernization and Upgradation of the IIPA Library. Prof. M.V. Mathur was Chairman of the Committee. The Report had presented a long-term plan about library development and proposed to convert the IIPA library into National Resource

Centre in Public Administration (NRCPA). The IIPA library continued to receive the World Bank Publications under their depository arrangement. In addition, the library began to receive HABITAT publications under the depositing arrangement. Another significant activity of the library during the current year was that the library was in receipt of Annual Plan Grant to the tune of Rs.12 lakh which was to be spent on the purchase of Hardware/Software/Furniture/Books on Public Administration.

UNICEF had also sent their publications under free distribution programme to the faculty.

Acquisition

The library has added 3716 volumes during the year. The total collection as on March 31, 1992 was 1,62,806 comprising of books, public documents, World Bank reports, HABITAT documents, and gifted documents. The number of periodicals/titles were 554 out of which 272 were subscribed, 144 were received as gift and 125 periodicals were obtained under the exchange arrangement. Thirteen dailies were subscribed for providing press clipping service, including two in Hindi.

The library added 371 public documents and 400 administrative reports to their collection of Government Documents.

Under the CUS collection, 21 books were added taking the total collection to 1786 volumes.

To the collection of CRDA, 40 documents were added.

During the year, the library added 600 publications under the World Bank Depository Programme. Seventy publications were added under the HABITAT depositing programme.

Circulation

A total of 12,600 users had attended the library and availed of the various facilities. The library membership consisted of 1804 members of IIPA; 223 members of faculty and staff; 1317 course participants; 24 consulting members; and 330 permitted members.

The number of volumes issued on loan was 7710 under the Inter-Library-Loan Service; 574 volumes were loaned to outside agencies; and 113 volumes were borrowed.

Documentation Activity

1. *Documentation in Public Administration (DPA)*, a quarterly current awareness service continued to be published. During 1991, the DPA contained 2292 articles from periodicals, 377 selections from newspapers, 80 booknotes and 713 index to book reviews and 1922 Abstracts.
2. Press Clipping service was continued for which 12 newspapers were regularly scanned to select items of interest to the Institute. A total of 6000 clippings were added.
3. Bibliographic services based on comprehensive literature search were carried out and bibliographies were prepared. (list enclosed).

Computerisation Activity

During the year, the library received an Annual Plan Grant of Rs.12 lakh and the major portion of the grant was spent on the purchase of Computer Hardware/Software. Accordingly,

the Institute ordered Intel 486 system with two terminals and 1 PC AT alongwith SCO Unix and LIBSYS.

Submission of the "Report of the Library Committee on Modernisation and Upgradation of the IIPA Library"

During the year, the Committee headed by Prof. M.V. Mathur had submitted its report on Modernisation and Upgradation of the IIPA Library to the Chairman, IIPA. The report was placed before the Academic Council. The Academic Council while accepting the report, congratulated the Chairman and the members of the Committee for the great effort made in bringing out this report, which was considered to be a milestone in the development of the IIPA library. Further, the Council accepted the Report in principle and asked the Librarian to prepare a Plan of Action for implementation of the report. The Executive Council had accepted the recommendations of the Academic Council. Accordingly the Librarian, in consultation with professional colleagues in the library, has prepared a Plan of Action for implementation of the recommendations contained in the report.

C.7 PUBLICATIONS

Periodicals

The Institute continued to bring out the following periodicals:

1. Indian Journal of Public Administration (Quarterly)
2. Nagarlok (Quarterly)
3. Documentation in Public Administration (Quarterly)
4. IIPA Newsletter (monthly)

Indian Journal of Public Administration

The Institute brought out four issues during 1991 (Volume XXXVII) which, taken together ran into 802 pages. Of these, one was the annual special number on "Administering Elections in India".

Shri T.N. Chaturvedi continued to be the Editor of the IIPA and Shri M.K. Gaur as Assistant Editor.

Nagarlok

The special number of *Nagarlok* (October-December, 1991) was on "Municipal Resource Mobilisation".

Director IIPA, continued to be the Editor and Prof. Girish K. Misra functioned as Joint Editor.

Documentation in Public Administration

The four issues of Documentation in Public Administration were published under the joint auspices of the Institute and the Indian Council of Social Science Research.

IIPA Newsletter

Twelve issues of the Monthly Newsletter were brought out during the year.

Publications-

The Institute brought out the following publications during 1991-92:

1. Pratibha Pande, Ashish Kothari, Shekhar Singh (1991), Directory of National Parks and Sanctuaries in Andaman and Nicobar Islands.
2. S.R. Maheshwari (Ed.) (1992), Education in Public Administration in India.

C.8 COMPUTER CENTRE

During the year, the Centre designed and conducted extensive practical training for the participants of the APPPA, spread over 30 sessions for each participant, to provide them 'hands on' training in the use of computer for Word-Processing, Data base Systems, and Spread-sheet based data analysis. The Centre also provided practical training facilities for the following MDP courses:

1. First course on Effective Use of Computers in Administration.
2. Third course on Forecasting Techniques for Decision-Making.
3. Thirteenth course on Management Accounting.
4. Third course on Project Management.
5. Fourth Advanced Workshop on Agricultural Project Planning and Implementation.

In addition, short practical demonstrations were given in some other courses.

The Centre also organised two training programmes for the internal faculty and staff members of the Institute. The programme for the faculty and senior administrative staff was for six-week (part-time) covering word-processing, data base, spread-sheet based data analysis and projection, statistical analysis, etc. The other course of one-week duration was organised for the secretarial staff on word- processing.

During the year, the following new hardware and software was installed in the Centre.

1. Wipro-386 Genius PC-AT
2. Apple IInt Laser Printer.
3. Electronic Projector for Projecting Computer Output
4. 80387 Maths Co-Processor.
5. Printer Sharing Devices.
6. DTP Software "Prakashak"
7. Bi-lingual WP Software "Akshar"
8. WP Software "Soft-Word"
9. Data Base Software "Soft Base"
10. Spread-Sheet Software "Soft Calc"
11. Anti-Virus Software "Nashot"

The new mini-computer under the UNDP Grant with 486-Eisa based host system and eight PC-AT intelligent terminals has been received from the suppliers and is in the process of installation. The Computer Centre is being renovated and extended to accommodate the new system. Apart from providing regular facilities to the on-going research and consultancy projects and the administrative applications of the Institute, viz., Payroll, Membership, etc.,

and providing computer facility to sister institutions like IAMR, the following applications were also taken up:

1. Enhancement of the Existing Payroll Package to provide support for income-tax calculation.
2. Design of a new system to process the evaluation reports of the various training programmes of the Institute.
3. Processing of APPPA results.
4. Graphical presentation for the Annual Report.

A small library within the Computer Centre consisting of books, manuals and internally prepared training material has been set-up to provide reference services to the users for the effective use of computers.

C.9 VISITS ABROAD - PARTICIPATION IN INTERNATIONAL SEMINARS AND CONFERENCES

Prof. Kamta Prasad, Professor of Economics and Rural Development, undertook a short-term consultancy assignment with the Asian Development Bank (ADB) as Rural Development Planner to Southern Province Development Project of Sri Lanka. Prof. Prasad worked at Colombo from May 6-28 and at the ADB Headquarters at Manila from May 29-June 30, 1991. He also visited Canada and USA from October 3-22, 1991 and delivered lectures at Memorial University of New Foundland, St. Johns, Canada, Institute of Policy Analyses and Department of Economics, University of Toronto, Department of Economics, Montclair State College, New Jersey, USA and Rensselaer Poly-technic Institute, Troy, New York.

Dr. O.P. Minocha, Professor of Public Administration attended Senior Executive Fellows' Programme under UNDP Project at John Kennedy School of Government, Harvard University, USA from the September 22, 1991 to November 15, 1991.

Prof. A. Datta, Professor of Urban Administration and Development and Public Finance attended an International Symposium on 'Housing for the Urban Poor' organised by the European National Institute for Housing Research (ENHR) in Istanbul (Turkey) from September 17-20, 1991.

Dr. S.S. Singh, Reader in Administrative Law and Dr. (Mrs.) Lipi Mukhopadhyay, Lecturer in Behavioural Sciences, were deputed to undergo Training of Trainers Programme under Trainer's Development Programme (TDD) under Colombo Plan from March 23 to June 12, 1992. The Programme was in two modules: (i) In India Module - March 23-April 3, 1992 (ii) In U.K. Module - April 6-June 12, 1992. The In-India Module of the Programme was held at the M.P. Academy of Administration, Bhopal.

Prof. K.N. Kabra participated in the International Conference on 'Interdisciplinary Approaches to the Study of Economic Problems' hosted by the Stockholm School of Economics at Stockholm from June 15-19, 1991.

Shri Pranab Banerjee was permitted to accept the invitation extended to him by the United States Government for a study tour under its International Visitor's Programme for a period of one month in October-November 1991.

C.10 OTHER ACTIVITIES

Affiliations

The following researchers continued to be affiliated to the IIPA for undertaking research work: (i) Dr. Binoy Nath Verma, Department of Economics and Business Management, Faculty of Basic Sciences and Humanities, Rajendra Agricultural University, Pusa (Samastipur) Bihar, for research study on "Institutional Transformation and Technological Change - The Inter-action Path and the Process of Development in Traditional Agrarian Setting of Eastern India" under the UGC Research Scientist Category Scheme; (ii) Dr. (Mrs.) Jyoti Kumar to work on "Women Entrepreneurs in India: A Study of Socio-economic Position of Women Entrepreneurs in Delhi" under the University Grants Commission Scheme for the award of Research Associateship; (iii) Prof. L.N. Sharma, Department of Political Science, Patna University, to work on "Leadership of the Indian Prime Minister: Styles, Authority and Effect" under the senior fellowship scheme of ICSSR.

Dr. Philip K. Oldenburg, U.S. National, has been affiliated to IIPA for undertaking the research project entitled "Everyday Governance, Legitimacy and the Foundation of India's Political Order."

Dr. (Mrs.) Kushal Kaushik has been affiliated to the IIPA to work on "Women's Participation in Panchayati Raj" under the UG Research Associateship 1991 Scheme.

Committee for Promotion of Use of Hindi in the Working of the Institute

An Advisory Committee under the Chairmanship of the Director has been constituted to promote the use of Hindi in the working of the Institute. The Committee decides about time-bound programmes for use of Hindi.

Some of the measures taken in this direction are:

1. The Memorandum of Association and Rules as well as the Annual Report of the Institute are being brought out in Hindi and English.
2. The brochures on training programmes conducted at the Institute are brought out in Hindi and English.
3. Letters inviting nominations for training programmes are drafted bilingually and despatched to various organisations.
4. Efforts are on to bring out training material in Hindi and some such material has been translated in Hindi.
5. The Employees of the Institute are being nominated to attend training programmes in Hindi Typing/Shorthand.
6. The Library of the Institute has been subscribing seven Hindi periodicals and two Hindi Newspapers. Government publications in Hindi are also being received on various subjects.
7. The monthly Newsletter of the Institute contains some matter in Hindi also.
8. Office Circulars issued from time to time are bilingual.

Institutional Membership of International and National Organisations

The Institute is a member of the following International/National Organisations:

1. Eastern Regional Organisation of Public Administration (EROPA), Manila, Philippines;
2. International Associations of Schools and Institutes of Administration, Brussels, Belgium;
3. Computer Society of India, Bombay;
4. Indian Association of Special Libraries and Information Centres, Calcutta;
5. Indian Association of Social Science Institutions, New Delhi;
6. Indian Library Association, New Delhi;
7. Operations Research Society of India, New Delhi;
8. Indian Society for Studies in Cooperation, Pune;
9. Association of Management Development Institutions in South Asia, Hyderabad;
10. Institute of Peace Research and Action, Delhi; and
11. National Association of Schools of Public Affairs and Administration, Washington, D.C.

Distinguished Visitors to the Institute

A six-member Chinese delegation from the Administrative Law Research Group, China, led by Ms. Ma Yuan, Vice-President of the Supreme People's Court, visited the Institute on April 4 and discussed the working of the Indian administrative law system.

A UNDP Team headed by Shri V. Ramachandran and Mr. Charles P. Boyce visited the Institute on August 7, 1991 and met the Director and faculty members to discuss the UNDP programme.

A three-member delegation from International Fund for Agricultural Development (IFAD) Fact Finding Mission, Rome, led by Ms. Chase Sterne, IFAD Project Controller, visited the Institute on December 10, 1991 and met the Director and faculty members. Mr. Rixhon and M. Donald R. Robinson, Consultants, were the other two members of the delegation.

Mr. Stanley Yeo, a visiting scholar from the Sydney Law School, Australia visited the Institute on December 17 and discussed the Indian Judicial Systems and Penal Policies.

Mr. Michiel Franc, Director of the International Institute of Public Administration, Paris, visited the Institute on October 23, 1991 and spoke on "Training of French Civil Servants".

D. ADMINISTRATIVE & FINANCIAL MATTERS

D.1 PERSONNEL MATTERS

Shri P.K. Umashankar, relinquished charge of the office of Director of the Institute, on December 6, 1991 (AN) on completion of his term. He had taken charge of the office on the September 23, 1988.

Pending appointment of a regular Director, Shri B.C. Mathur, Member of the Executive Council of IIPA, took over as Director on December 6, 1991.

Shri J.C. Kapur, Senior Management Analyst, was appointed as Professor of Computers in Government with effect from April 30, 1991.

Dr. R.K. Sachdeva, Senior Management Analyst, was appointed as Professor of Management with effect from April 30, 1991.

Dr. R.N. Thakur, Reader of Sociology and Social Administration, was appointed as Professor of Sociology/Social Welfare Administration with effect from April 30, 1991.

Dr. R.K. Tiwari, Reader of Public Administration, was appointed as Professor of Public Administration with effect from April 30, 1991.

Prof. Arvind Sharma joined the Institute as Professor of Public Administration with effect from July 22, 1991.

Dr. Nand Dhameja joined the Institute as Professor of Financial Management with effect from September 27, 1991.

Dr. R.K. Barik joined the Institute as Reader in Public Administration with effect from December 4, 1991.

Shri S. Majumdar joined IIPA as Deputy Librarian on May 29, 1991.

Dr. Pandey S.K. Sharma joined the Institute as Librarian with effect from October 9, 1991.

Dr. R.B. Puri, Reader in Organisational Behaviour and Inter-personal Relations has been promoted as Professor of Organisational Behaviour and Inter-Personal Relations with effect from July 1, 1991, under Merit Promotion Scheme.

Dr. B.M. Verma, Lecturer in Social Administration, was promoted as Reader in Social Administration under Merit Promotion Scheme with effect from May 17, 1989.

Shri Anil C. Ittyerah, Lecturer in Economics, was promoted as Reader in Economics under Merit Promotion Scheme with effect from May 17, 1989.

Smt. Charu Ashish Kapil joined IIPA as System Analyst-cum Programmer on May 30, 1991.

Prof. M.L. Sudan, Professor of Rural Development Administration, rejoined duty at the Institute on April 8, 1991 on completion of his term of deputation at the Royal Institute of Management, Thimpu (Bhutan) as Asian Development Bank (ADB) Consultant Chief Technical Adviser.

Dr. K.L. Chawla, Professor of Financial Management retired on superannuation from the service of the Institute on June 30, 1991.

Shri M.C. Raghavan, Librarian, retired on August 31, 1991 from the service of the Institute.

Dr. S.R. Maheshwari, Professor of Public Administration retired on superannuation from the service of the Institute on November 30, 1991.

Reservation of Posts for Scheduled Castes/Scheduled Tribes: Observance of Government of India Orders in respect of Posts under the Control of the IIPA

One of the conditions attached to the grant given to the Institute by the Department of Personnel and Training is that the Institute will make reservation for Scheduled Cas-

tes/Scheduled Tribes in the posts/services under its control on the lines indicated by the Government of India. The Institute has accepted it and has been following the guidelines laid down by the Government of India in this regard.

D.2 FINANCE AND ACCOUNTS

I. Revenue Account (Recurring)

During the year under report, maintenance grant of Rs. 109 lakh was received from the Ministry of Personnel, Public Grievances and Pensions.

Receipts from membership subscription, sale of publications, rents, etc., amounted to Rs. 40.82 lakh. Fees from various fee-based and sponsored training programmes amounted to Rs. 14.68 lakh (Rs. 2.64 lakh from programmes organised by the Institute on its own and Rs. 12.04 lakh in respect of sponsored programmes). Thus, the total receipts under revenue account amounted to Rs. 164.50 lakh.

As against the above revenue receipts of Rs.164.50 lakh, the expenditure during the year under report amount to Rs.167.76 lakh under the following broad heads:

1. Establishment (salary and allowance including T.A.)	Rs. 89.33 lakh
2. Library books and periodicals, etc.	Rs. 5.45 "
3. Publications,	Rs. 6.30 "
4. Electricity charges, rents, rates and taxes, maintenance of the campus, etc.	Rs. 20.66 "
5. Office expenses	Rs. 16.26 "
6. Services and supplies including office equipments	Rs. 3.98 "
7. Promotion of branches activities	Rs. 3.17 "
8. Advances to employees	Rs. 2.04 "
9. Centre for Rural Development Administration	Rs. 12.05 "
10. Research, seminars, and conferences staff	Rs. 2.02 "
11. Conduct of fee-based and sponsored training programmes	Rs. 6.50 "
Total	<u>Rs.167.76 lakh</u>

Thus, there is an excess payment of Rs. 3.26 lakh in the revenue account during the year. Taking into account this, the excess expenditure of Rs. 15.69 lakh during the previous year ending on March 31, 1991, a total excess expenditure on revenue account at the end of the financial year under report was to the tune of Rs. 18.95 lakh.

The excess expenditure was primarily due to cut in the maintenance grant consequent on the economy measures suddenly undertaken by Government of India in September, 1990, leading to the reduction in the number of sponsored training programmes which resulted in fall in revenue from fees. Part of it was due to general rise in prices. The deficit is proposed to be met by effecting economy in the expenditure.

Centre for Urban Studies

A maintenance grant of Rs. 15.25 lakh was received from the Ministry of Urban Development, Government of India during the year under report. In addition, receipts of Rs. 0.24 lakh accrued from sale of CUS publications, etc.

Against the total receipt of Rs. 15.49 lakh for the CUS, the expenditure on the Centre during the year amounted to Rs. 17.88 lakh. Thus, there was an excess expenditure of Rs. 2.39 lakh which has been carried over for adjustment against the Grant-in-aid for the year 1992-93.

II. Capital Account (Non-recurring)

The following non-recurring grants, received from the Government of India in the previous year, were carried over to the year under report. In addition, a non-recurring grant of Rs. 4.01 lakh was received for purchase of computers, etc., during the year. In addition, Annual Plan Grant of Rs. 28.50 lakh was received. The expenditure incurred on each of these grants during the year and the balance carried over in the year 1992-93 is detailed below:

	Grants Available	Expenditure	Balance carried over to the next year 1992-93
	Rs.	Rs.	Rs.
1. Renovation of Lecture Hall	7.89	7.79	0.10
2. Renovation Plan of the Institute	10.95	10.95	—
3. Repairs and Recarpetting of Campus Roads	2.00	2.00	—
4. Purchase of Computers	9.88	9.78	0.10
5. Annual Plan Grant	28.50	15.28	13.22
Total non-recurring Grants — balance carried over to 1992-93.			13.42

These grants are likely to be utilised and the projects completed in 1992-93.

III. Specific Grants and Expenditure for Sponsored Training Programmes and Research Studies

Grants amounting to Rs.33.48 lakh were received from the Ministry of Personnel, Public Grievances and Pensions and other sponsoring ministries and departments for conduct of Training Programmes, Research Studies and Seminars, etc., as under:

1. Advanced Professional Programme in Public Administration	Rs. 9.22 lakh
2. Advance from various sponsoring departments for field study tour by APPPA participants	Rs. 3.27 "
3. Other special programmes, research studies, and seminars	Rs. 20.99 "
Total	<u>Rs. 33.48 lakh</u>

Expenditure on the above training programmes and research studies, etc., amounted to Rs.29.42 lakh as detailed below:

1. Advanced Professional Programme in Public Administration	Rs. 9.18 lakh
2. Field Study Tour by APPPA Participants	Rs. 1.60 "
3. Other special programmes, research studies, seminars etc.	Rs. 18.64 lakh
Total	<u>Rs. 29.42 lakh</u>

Balance from the grants has also been carried over for utilisation during 1992-93.

Audited statement of account in detail is appended to this report (Annexure IX).

M/s Thakur Vaidyanath Aiyar & Co. audited the accounts of the Institute for the year under report.

ANNEXURES

Annexure I

ACADEMIC CONTRIBUTION AND OTHER ACTIVITIES OF IIPA FACULTY AND LIBRARY PROFESSIONAL STAFF

FACULTY

BANERJI, PRANAB

Papers/Articles: "Not Just Another Budget", *Yojana*, Vol. 35, No.17, September 30, 1991.

Case Studies: The Legitimate and not so Legitimate Viability of a Fair Price Shop. (Included in Reading Material for Orientation Programme on Policy Analysis and Administration of the Public Distribution System, November 8-15, 1991, IIPA - UPAA Nainital).

Book Reviews: "IRDP: The Vision-Reality Gap" by B.N. Verma and B.P. Singh, Eastern Books, New Delhi, 1991 in the *Indian Journal of Labour Economics*, April-June 1991.

Seminars/Conferences: Seminar on Youth in Indian Society, organised by Aligarh Muslim University, Aligarh, May 1-2, 1991. Paper presented "Employment Generation through Environmental Development".

Seminar on Integrated Approach to Rural and Urban Employment Planning, organised by IAMR, New Delhi, February 21-22, 1992. Paper presented "Employment Policy and Programme in India".

BARIK, R.K

Book Reviews: K. Sarap, "Interlinked Agrarian Markets in Rural India", Sage Publications, New Delhi, *Economic Times*, April 4, 1991.

CHANDRA, SHANTA KOHLI

Books: *Entrepreneurship - A Study of Effectiveness of Public Policies and Services in Relation to Women Entrepreneur*, Mittal Publications, New Delhi, 1991.

Working Women in the Organised and Unorganised Sectors - A Study of Problems of Breast Feeding and Infant Weaning Faced by Working Mothers, Mittal Publications, New Delhi, 1991.

Papers/Articles: "Working Mothers: Problems of Infant Feeding", *Social Welfare*, May 1991 and June 1991.

DATTA, A.

Papers/Articles: "Financing and Mobilising Municipal Resources for Development", *Nagarlok*, April-June, 1991.

"Municipal Fiscal Reform: An Overview", *Nagarlok*, October-December 1991.

Book Reviews: "Calcutta 1981: The City, its Crisis and the Debate on Urban Planning and Development" (Ed. Jean Racine), *Nagarlok*, January-March 1992.

Seminars/Conferences: Seminar on "State Finances", jointly organised by the National Institute of Public Finance and Policy, and the World Bank in New Delhi, April 19-20, 1991; Paper Presented: "Local Government Finance: Trends, Issues and Reforms".

International Symposium on: "Housing for the Urban Poor", organised by the European Network for Housing Research (ENHR) in Istanbul (Turkey), September 17-20, 1991; Paper Presented: "Housing Policy and Finance in India: A Suggestive Appraisal".

Seminar on "Basic Amenities in the Context of Rapid Urbanization — Drinking Water and Sanitation Issues", organised by the Institute of Social Science, New Delhi, November 14-16, 1991. Paper Presented "Financing Water Supply and Sanitation in Urban India".

Association with Committees: Member, International Advisory Board: Third World Planning Review (Liverpool, UK) 1991-94.

Member, Board of Editors: Cities (Butterworth-Heinemann, Guildford, UK) 1991-92.

Member, Research Advisory Committee, Institute of Town Planners, India, 1991-92.

DHAMEJA, NAND

Papers/Articles: "Income Measurements and Fixed Assets Revaluation", *Productivity*, Vol. 32, No.4, January-March 1992.

"Budgeting in Local Government Authorities: Approach Towards Prioritisation", *Journal of Accounting and Finance*, September 1991.

Book Reviews: Handa, K.L. "Expenditure Control and Zero Base Budgeting", *Productivity*, Vol. 32, No.3, October-December 1991.

Newspaper Articles: "A Matter of More than Returns", *The Business and Political Observer*, New Delhi, November 12, 1991.

GUHA ROY, JAYTILAK

Papers/Articles: "Electoral Violence and Role of Law and Order Administration", *Indian Journal of Public Administration*, Special Issue on Administering Elections in India, Vol. XXXVII, No.3, July-September, 1991.

"Politics, Religion and Violence in India", *Indian Journal of Political Science*, Vol. LII, No.4, October-December 1991.

Book Reviews: "Social Order in India", S.K. Ghosh, Delhi, Ashish Publishing House, 1990 in *IJPA*, Vol. XXXVII, No. 2, April-June, 1991.

"Terrorism in India" S.C. Tiwari (Ed.), Delhi, South Asian Publishers, 1990 in *IJPA*, Vol. XXXVIII, No.1, January-March 1992.

Seminars/Conferences: XVIth Indian Social Science Congress, organised by Poona University, Pune, December 20-24, 1991. Paper presented "Terrorism in India: Genesis and Response".

East and North East Joint Programme Convention of William Carry Study and Research Centre and its Associated Groups, at Digha, West Bengal, February 27-29, 1992. Paper presented "New Economic Policy, Dalits and our Commitments".

Regional Seminar on Voluntary Participation in Social Defence, organised by the Association of Voluntary Social Agencies and Workers (India) in collaboration with the National Institute of Social Defence, Ministry of Social Welfare, Government of India, at New Delhi March 23-29, 1992. Paper presented "Community Participation in Correctional Programmes".

Association with Committees: Member, Executive Council, Indian Society of Criminology (Till July 20, 1991).

ITTYERAH, ANIL C.

Books: *The Public Distribution System*, Oriental, Delhi, 1992.

Case Studies: "Case Studies on the Public Distribution System", D.O.P. Training Management, 1991.

KABRA, K.N.

Books: *Economic Crisis in India: An Alternative Perspective*, Delhi, Khama Publishers, 1992.

Chapters in Books: Some Preliminary Propositions in the Dysfunctionalities and Limited Effectiveness of Planning in India. pp. 211-17 in "In Search of India's Renaissance: Vol.II. Volume I carries transcript of my oral presentation published by Centre for Research in Rural and Industrial Development, Chandigarh, 1992.

"As Things Go, The Chasm Would only Grow" in Mishra B.N. (Ed.) *Ecology of Poverty in India*, Chugh, Allahabad.

"IMF Loan will Deepen the Crisis" in *The Economy: Crisis and Adjustment*, New Delhi, Observer Research Foundation, July, 1991.

Papers/Articles: "India's Black Economy" (Review article of the book by Chugh, R.L. and Uppal, J.S. Tata McGraw Hill) *Bulletin of Concerned Asian Scholars* (Boulder Co.) July-September 1990

"वर्तमान आर्थिक संकट : सच बनाम छलावा" *प्रतिपक्ष*, जुलाई 1991.

"तीसरी दुनिया का नजरिया: भारत का आर्थिक संकट", *योजना*, 31 अक्टूबर, 1991.

"बजट: दुधारी तलवार", *ब्लिटज*, 7 मार्च, 1992.

"विश्व अर्थव्यवस्था और भारत: नव उपनिवेशीकरण का खतरा", *माया*, 15 मार्च, 1992.

"Industrial Development: Some Basic Issues", *Yojana*, 15 August, 1991.

"Budget: Changing the Path". *Link*, August 4, 1991.

"Joint Operation of the Formal and the Informal Sector: The Case of Indian Railways". *Think India*, August-September, 1991.

"Will Revamping the PDS Benefit the Poor", *Observer of Business and Politics*, February 6, 1992.

"An Alternative Economic Programme: Towards Inward Looking, People-Centred Development", *Mainstream*, February 29, 1992.

"Magna Carts of Marketisation", *Mainstream*, February 7, 1992.

"Budget: Windfall for Haves; *Status Quo* for Poor: Double Edged Sword". *Blitz*, March 7, 1992.

"Economic Survey: 1990-91: Wages of External Orientation", *Mainstream*, July 27, 1991.

"From Statist to a Corporatist Framework", *Mainstream*, August 3, 1991.

"PDS: Fuelling Inflation"? *Third Concept*, December 1991.

"Towards Participative Centre-State Relations" *Business and Political Observer*, September 23, 1991.

"New Credit Policy and the Danger of Stagflation", *Yojana*, December 15, 1991.

"Human Face of Liberalisation and Fiction" *Monthly Commentary on Indian Economic Condition*, March, 1992.

"Review of the Fair Price Network" *Patriot*, August 24, 1991.

Book Reviews: "Managing India's Food Economy" (by D.S. Tyagi), Sage, New Delhi, 1990, in *Margin*, October-December 1991.

"India's Economic Crisis, Debt Burden and Stabilisation", by B.B. Bhattacharya, B.R. Publishers, Delhi, 1992 "A Cup Full of Miseries" in *Hindustan Times*, February 1992.

"The Political Economy of Unorganised Industry: A Study of the Labour Process", Manjit Singh, Sage, New Delhi, 1990, *Productivity*, April-June, 1991.

"New International Economic Order" (M.K. Aggarwal Envoy Press, New York 1987) *IIPA*, January-March, 1992.

"Planning for Developing a Backward Economy" (Abhimanyu Singh, New Delhi, Vikas, 1991) *IIPA*, April-June, 1991.

Seminars/Conferences: National Seminar on Revitalization of Indian Banking System Under the Threat of Privatisation organised by All India Bank Employees Association, Bombay, 4th April - Paper "Current Challenges to Nationalised Banking".

Society for Advancement of Socio-Economics/International Association for Research in Economic Psychology Conference on "Inter-disciplinary Approaches to the Study of Economic Problems", at Stockholm School of Economics, Stockholm, 16-19 June 1991. Paper on "Reappraisal of Theory of Planning".

Papers on "Decay of Systems of Production and Reproduction: The Institutional Context: Preliminary Explorations" Chairperson of a thematic panel of the Indian Social Science Congress, Pune, 20-24th December 1991.

Association with Committees: Member, Editorial Board, International Journal of Development Planning Literature.

Member, Editorial Board, Peace and Solidarity.

Authorised Signatory, Indian Political Economy Association.

Member, Committee on Economics Terms of the Central Hindi Technical Terms Commission, Ministry of Human Resource Development, Government of India.

LAKSHMISWARMA, M.

Papers/Articles: "Working Mothers: Problems of Infant Feeding", *Social Welfare*, May and June, 1991.

PRASAD, KAMTA

Books: *Action for Development: Vol. I of Bihar Shows the Way*, Council for Research and Development of Bihar, New Delhi, 1992.

Papers/Articles: Planning for Power in the Central Zone, Planning Perspectives of the Central Zone, Edited by Malcolm S. Adiseshiah, Konark Publishers Pvt. Ltd., New Delhi, 1991.

"Use of Bio-Gas for Irrigation: The Nalanda Experiment", *Action for Development* edited by Kamta Prasad, Council for Research and Development of Bihar, New Delhi, 1991.

"People's Action for Development: Community Tubewell Experiment in Vaishali", *Action for Development* edited by Kamta Prasad, Council for Research and Development of Bihar, New Delhi, 1991.

"1991 Budget: Bold but Crude and Costly", *Southern Economist*, Vol.30, No.8, August 1991.

"Rural Development Strategies: The South Asian Experience", *Productivity*, Vol.32, No.1, April-June, 1991.

Book Reviews: J.S. Sondhi, "Poverty Alleviation and Rural Development", Criterion Publications, New Delhi, 1990. *IASSI Quarterly*, Vol.9, No.4, April-June, 1991.

Seminars/Conferences: Special Invited Seminar, organised by Marga Institute: Sri Lanka Centre for Development Studies, Colombo, Sri Lanka, May 24, 1991, Paper Presented "Planning for Poverty Alleviation".

Special Invited Seminar organised by Department of Anthropology, Memorial University of Newfoundland, St. John's, Canada, October 3, 1991, Paper Presented "India's Tribal Peoples: An Examination of Development Strategies".

Special Invited Seminar organised by Institute of Policy Analyses and Department of Economics, University of Toronto, Toronto, Canada on October 8, 1991, Paper presented "Price Response in Indian Agriculture: The Role of India's Agricultural Price Commission".

Special Invited Seminar organised by Department of Economics, Montclair State College, at Upper Montclair, New Jersey, USA on October 21, 1991, Paper presented "Economic Growth Rate vs. Content: The Indian Case".

Special Invited Seminar organised by Rensselaer Polytechnic Institute at Troy, New York, USA, October 22, 1991, Paper Presented "Technology Choice and Development".

Seminar on New Economic Policy organised by Indian Renaissance Institute at New Delhi on February 1-2, 1992, Paper presented "New Economic Policy: How Much Effective and Useful".

Association with Committees: Member, National Committee for Promotion of Social and Economic Welfare, Ministry of Finance, Government of India.

Member, National Advisory Committee for Environmental Impact and Socio-Economic Aspects of Water Resources, Central Board of Irrigation and Power.

Member, Board of Studies in Economics, Jodhpur University, Jodhpur.

Chairman, Board of Management, Institute for Resource Management and Economic Development, Delhi.

Chairman, Governing Body, Centre for Indian Development Studies, Chandigarh.

Member, Advisory Council ASSERT Patna and its Journal - The Social Engineer.

Member, Advisory Committee for the Department of Humanities and Social Sciences, IIT Delhi from November 1990.

Member, Committee on Flood Area Management of Indian Water Resources Society.

Member, Editorial Board of the Indian Economic Journal, Bombay.

Member, Editorial Board of the Journal Finance-India, New Delhi.

Member, Editorial Advisory Council, Political Economy Journal of India, Chandigarh.

MEHTA, AASHA KAPUR

Papers/Articles: "Management of Technological Change in Machine Tools" Coauthored article in book entitled *Management of Technological Change* by S.P. Gupta and K. Venkataraman (eds.), Allied, 1992.

MINOCHA, O.P.

Chapters in Books: "Public and Private Sector in India: A Comparative Analysis", pp.1-17, Vijay Kumar Saraf (ed.), New Delhi, Akashdeep Publishing House, 1991.

"Remunerating Managerial Positions" in Asit K. Ghosh and Prem Kumar (eds.), *Public and Private Sector in India*, Akashdeep Publishing House, 1991.

"Remunerating Managerial Positions" in *Public and Private Sectors in India: A Comparative Analysis* by Asit K. Ghosh and Prem Kumar, 1991.

Management in Government and Public Services, New Delhi, Anmol Publications, 1991.

Seminars/Conferences: "Modernisation of Syllabus and Issues in Teaching of Public Administration in India" IIPA (Mimeographed) R.K. Tiwari (ed.), *Development in Public Administration: Proceedings of Seminar-cum-Workshop*, April 18-20, 1991.

"Public Administration Education and Training", National Seminar on Status of Public Administration, IIPA, March 26-28, 1992.

Book Reviews: "Personnel Administration in United Nations" by Rumki Basu, *Nagarlok*, Vol. 3, No. 1, January-March, 1991.

Association with Committees: Member, Committee for Reorganisation of ICSSR.

Member, National Executive, Indian Society for Training and Development.

Member, Editorial Board, H.R.D. Communique of ISTD.

Member, Board of Studies M.D. University, Rohtak.

Member, Board of Studies, H.P. University, Shimla.

Member, Governing Body, Kalindi College, University of Delhi.

MISHRA, S.N.

Books: *Land Reforms and Distributive Justice*, Mittal Publications, June 1991.

Decentralization in Development, Mittal Publications, September, 1991.

Participative Management and Rural Development, Mittal Publications, March, 1992.

Encyclopaedia of Ecology Environment and Pollution Control, 20 Volumes, in Co-editorship of Dr. S. Swarup and V.P. Jauhari, Mittal Publications, New Delhi, January-February, 1992.

People's Participation in Rural Development in India: Current Perspective (ed. Mohinder Singh), Intellectual Publishing House, New Delhi, 1992.

Police Community Interface, Public Administration in India (Ed. B.P. Singh's ten edited Volumes), Deep and Deep Publications, New Delhi, 1992.

Papers/Articles: "Planning for Development", *Employment News*, First Week, April, 1991.

"Integrated Rural Development in India", in two Instalments, *Employment News*, May 1st and 2nd Week, 1991.

"Bureaucracy and Development Administration", *Employment News*, First Week July, 1991.

"Reflections on Peculiarities of Indian Federalism", *Employment News* in two instalments, August 3rd and 4th Week, 1991.

"Dynamics and Dimensions of Panchayati Raj Elections", Special Number, *IIPA*, New Delhi, July-September, 1991.

"Participative Welfare Management", *Employment News*, First Week February 1992.

Seminars/Conferences: All-India Seminar on Ethnic Problem organized by Jamia Millia Islamia, New Delhi, Presented a paper on "Ethnic Problems in India: Causes and Dimensions", July 1991.

International Seminar organised at Kanikshka Hotel by Centre for Urban Affairs, Safdarjung Enclave, New Delhi, presented a paper on "Leadership Politics in Municipal Government", September 1991.

International Seminar on Political Culture organised by Gandhian Institute of Studies, Rajghat, Varanasi, presented a paper on "Panchayati Raj Elections and Political Culture of Rural India", being published as edited volume.

Association with Committees: Member, Selection Committee for the selection of Professors, Readers, and Lecturers in Jamia Millia, New Delhi.

Member, Selection Committee in Public Administration, Kurukshetra University, Kurukshetra.

Member, Board of Studies, Jamia Millia Islamia, New Delhi.

Member, Board of Studies, Kurukshetra University, Kurukshetra.

Member, Courses, Studies Board, Punjabi University, Patiala.

Member, Board of Moderation, Magadh University, Bodh-Gaya.

Member, Board of Moderations, Patna University, Patna.

Member, Board of Moderation, Sambhalpur University, Sambalpur.

MISRA, GIRISH K.

Journals: Edited four volumes of *Nagarlok* in collaboration with the Director, IIPA.

Papers/Articles: "Comparative Issues in Solid Waste Management in China and India", *Nagarlok*, January-March, 1991.

"Organisation of Urban Poor", *Nagarlok*, April-June, 1990.

"District Decentralised Planning" Published in Rakesh Hooja and P.C. Mathur edited book on *District and Decentralised Planning*, Jaipur, 1991.

Seminars and Conferences: Annual Conference organised by National Association of Geographers of India (NAGI) at Rajkot December 27-29, 1990. Paper presented: "Role of Voluntary Organisation in Urban Development".

Seminar on Micro Regionalisation of Agriculture, Organised by S.V. University, Tirupati, March 27-29. Paper presented: "Micro Regionalisation of Agriculture".

Association with Committees: Training Needs Assessment set up by Ministry of Urban Development, Government of India.

MUKHOPADHYAY, LIPI

Seminars/Conferences: Special Seminar organised by IIPA on July 18, 1991, paper presented "Motivation and Job Satisfaction in Administrators".

NARAIN, M.K.

Papers/Articles: Mitigating Disaster: Issues in Research and Management, International Meeting on Disaster and Human Settlement in July 1991, Toyohashi University of Technology, Japan.

SACHDEVA, R.K.

Papers/Articles: "Project Management: Time, Resource and Cost Analysis", *Indian Management*, Vol. 30, No.10-11, October-November, 1991.

Association with Committees: Member, Steering Committee, Computerisation of Government Accounts, Government of Gujarat.

Member, Sectional Committee on Management Productivity, Bureau of Indian Standards.
Chairman, Task Group for Preparation of Indian Standard on use of Network Analysis for Project Management, Bureau of Indian Standards.

SARDA, A.

Book Reviews: "District and Decentralized Planning", Eds. Rakesh Hooja and P.C. Mathur, Vol. XXXVII, *IIPA*, January-March, 1991.

"Housing and Urbanisation: A Study of India" by Cedric Pugh, *Nagarloak*, April-June 1991.

SARMA, K.S.R.N.

Books: *Urban Water Supply Tariffs*, IIPA, New Delhi, 1991.

Urban Development: Municipal Fiscal Stress, IIPA, New Delhi, 1992.

Seminars/Conferences: International Seminar on "Basic Amenities in the Context of Rural Urbanisation: Issues in their World Perspective", Organised by Institute of Social Sciences, New Delhi, November 14-16, 1991, Paper Presented "Pricing of Urban Water Supply".

SAROJA, S.

Papers/Articles: "Privatisation or Liberalisation-Strategic Options for LDSs", *Indian Journal of Public Administration*, Vol XXXVII, No.4, October-December 1991, pp. 677-686.

Book Reviews: "Privatisation: Options and Challenges", Ed. Dr. S.R. Mohnot, Published by Industrial Techno Economic Services Pvt. Ltd., New Delhi on behalf of CIER, October 1991, pp. 418, Review in *IIPA*, Vol XXXVIII, No.1, January -March, 1992.

Seminars/Conferences: Coordinator for the National Seminar on Recent Policy Initiatives in Financial Liberalisation February 20-21, 1992 at IIPA sponsored to ICICI, Presented the Theme Paper "Restructuring Indian Economy – Financial Aspects".

Thirtyfourth National Convention of Cost and Management Accountants. Northern India Regional Council. The Institute of Cost and Works Accountants of India, New Delhi, March 6-8, 1992, Presented the paper "Emerging Trends in the Capital and Money Markets – Changing Role of Management Accountants in a Deregulated Indian Economy" (Co-authored with Shri M. Subramanian).

Association with Committees: Member, Indian Accounting Association.
Member, Indian Accounting Association Research Foundation.

SHARMA, A.K.

Seminars/Conferences: Coordinator for the National Seminar on the "Status of the Discipline of Public Administration in India: Perspectives on Past, Present and Future, organised by IIPA on 26-28 March, 1992. Theme paper presented: "Motivating Concerns of the Indian Public Administrators".

SINGH, S.S.

Papers/Articles: Powers of Election Commission: A Legal Perspective, *IIPA*, Vol. XXXVII, No. 3, July-September, 1991, pp. 361-372.

"Consumerism: Concept, Concern and Consumer Care": Theme Paper for the Thirtyfifth Members' Annual Conference, IIPA, October 27, 1991. Published in the *Public Administrator*, Special Issue, 1991-92, pp. 73-90.

"Panchayati Raj Experiment in Madhya Pradesh", *IIPA*, Vol. XXXVII, No.4, October-December 1991, pp. 687-697.

"Changing Perception of Bureaucratic Culture", A Paper presented in the National Seminar on Culture, Politics and Development, November 21-23, 1991, Organised by the Gandhian Institute of Studies, Varanasi.

SINGH, SHEKHAR

Books: *Directory of National Parks and Sanctuaries in Andaman and Nicobar Islands: Management Status and Profiles*, IIPA, New Delhi, 1991.

Papers/Articles: "Evaluating Major Irrigation Projects in India" *Sustainable Development*, Vol.1, No.1, October 1, 1991.

Association with Committees: Chairman, Environmental Appraisal Committee for Thermal Power Projects, Ministry of Environment and Forests, Government of India.

Member, Indian Board for Wildlife, Government of India

Member, Central Board for Forestry, Government of India

Regional Member, For the Asia-Pacific Region (CNPPA/SSC), IUCN, Switzerland.

Member, Governing Board, Indian Institute of Forest Management, Bhopal.

Member, Ecodevelopment Advisory Committee, Ministry of Environment and Forests, Government of India.

SUBRAMANIAN, K.S.

Papers/Articles: "Tribal Unrest in Bihar: Measures to Tackle it", (Occasional Papers of the Nehru Museum Library, New Delhi), March 1992.

"The State in Rural India: Some Contradictions" (Occasional Papers of the Nehru Museum Library, New Delhi), March 1992.

"Communal Violences: Some Aspects of the Role of the Indian State", (Occasional Papers of the Nehru Museum Library, New Delhi), February 1992.

Book Reviews: Renu Khator, "Environment, Development and Politics in India" (Lanham MD and London, University Ben of America, 1991), pp. 247, *Politic Studies*, Sussex, UK.

"Landlords and Governments in Uttar Pradesh" by Peter Reaves (Publisher, Oxford University Press, *Sunday Observer*, January 26-February 1, 1992).

"Communalism in India: History, Politics, Culture", edited by K.N. Panikkar, (Manohar Publications, 1991, New Delhi, pp.228, *Book Review*, New Delhi, Vol XV, No. 6.

Religion and Politics, V.R. Krishna Iyer, Konark Publishers, 1991, pp.266.

Case Study: Rural Development or Law and Order? Some Administrative Dilemmas in India Today (Submitted to the IIPA Case Study Programme).

Seminars/Conferences: Attended a Seminar on Rural Tensions, organised by the NIRD, Hyderabad, March 17-21, 1992 and presented a paper on "Violence Against Rural Poor in India".

Participated in a Seminar on Public Administration organised by the IIPA in March 1992 and presented a paper for the Seminar "Perceiving Administrative Reality in India: Some Theoretical Issues".

THAKUR, R.N.

Papers/Articles: "Tribal Development: Concept and Policy Aspect", *Employment News*, Vol. XVI, No. 2, 1991.

"Aberrations in Minister-Civil Servant Relationship", (Special Article) *The Hindu*, October 15, 1991.

Jawaharlal Nehru and Social Administration (In felicitation volume on Prof. A. Awasthi), Agam Prakashan, New Delhi, 1992.

Book Reviews: "Social Formation in Dhaka City", University Press Ltd., Dhaka (Bangladesh), 1990, *Nagarlok*, Vol. XXIII, No.3, July-September 1991.

Seminars/Conferences: National Seminar on Action Sociology and Liberation of Scavengers, (February 8-10, 1992 New Delhi), Organised by Indian Association of Action Sociologists. Paper Presented "A Reflection on Some of the Areas of Research on Scavenging", (Published).

Association with Committees: Member, International Sociological Association, Research Committee 22.

Member, Delhi Sociological Association.

Member, Indian Sociological Society.

TIWARI, R.K.

Journals: Edited a Volume on "Developments in Public Administration", Proceedings of the Seminar-cum-Workshop, IIPA, November 1991.

Case Studies: The Case Study of Bonded Labour System (Abolition) Act, 1976 – I and II, January-March 1992.

Seminars/Conferences: Organised a Seminar-cum-workshop on "Development in Public Administration", April 18-20, 1991.

Presented a theme Paper on "All India Employment Guarantee Scheme" in Technical Session on "Design on Integrated Strategy—Appropriate Policy Imperatives" in the Seminar on "Integrated Approach to Rural and Urban. Employment Planning" organised by the Institute of Applied Manpower Research, New Delhi, 22-23 February, 1992.

Association with Committees: Member of the Expert Committee on "Public Policy in Public Administration Course" Indira Gandhi National Open University, October 1991-to-date.

Member of the Selection Committee for the Recruitment of the post of Professor in Public Administration, Haryana Institute of Public Administration, Chandigarh, January 1991.

Member of the Selection Committee for various senior Management positions in the National Scheduled Castes and Scheduled Tribes, Financial Development Corporation, Government of India Undertaking, New Delhi, November-December 1991.

Member, Assessment Board for Promotion of Scientists, Defence Research and Development Organisation, Ministry of Defence, Government of India, May, 1991.

UPADHYAY, J.N.

Seminars/Conferences: Workshop on Public Interventions and Rural Poverty organised by National Institute of Rural Development, Hyderabad on 23-25 October, 1991, Paper presented "Development of Small Scale Watersheds – Some Politico-Economic Implications".

Indian Social Sciences Congress organised by Poona University, Pune on December 20-24, 1991, Paper presented : "Decay of Social Services Some Emerging Issues".

VERMA B.M.

Books: *Decentralisation in Administration*, Uppal Publishing House 1990-91, New Delhi, pp.279 Forward by Shri T.N. Chaturvedi.

Papers/Articles: "Functioning of Welfare Measures in Public Enterprises: A Theoretical Framework", A brief paper submitted in the *Seventeenth Course on Administration of Welfare Measures in Public Sector Enterprises*, 29 July-2 August, 1991.

WISHWAKARMA, R.K.

Papers/Articles: "Urbanisation and Bureaucracy: Bureaucratic Political Nexus and India's National Urban Policy" published in *Bureaucracy and Development Policies in the Third World* (eds.) H.K. Asmerom, R. Hoppe and R.B. Jain published by V.U. University Press, Amsterdam, 1992.

"Issues in Health Economic and Urban Health Policy for the Underprivileged", November, 1991.

Book Reviews: The Politics of Urban Development: A Study of Old Delhi by Ajay K. Mehra, Sage Publication, New Delhi, p. 176 for *Nagarloak*.

Seminars/Conferences: Acted as Resource Person to the National Workshop on Urban Management Organised by the IAS Probationers at the LBS Academy of Administration, Mussoorie, July 3-4, 1991.

LIBRARY PROFESSIONAL STAFF CONTRIBUTION

PANDEY, S.K. SHARMA

Seminar/Conferences: Attended XXXVII All India Library Conference, December 1991.

Visited Poona as an expert for Central Evaluation Work in connection with National Level Test (NET) of UGC during February 24-25, 1992.

Association with Committees: Member, Technical Advisory Committee, Indian Statistical Institute, Calcutta.

Member, Board of Studies, Library Science, Bhagalpur University, Bhagalpur.

Elected as President of Association of Government Librarian and Information Specialists (AGLIS) for the few years (1992-94).

Life member of ILA and AGLIS.

Bibliography

NAYAR, M.P.

"Freeing the Economic", *Seminar*, April, 1991.

"Beyond the Vote", *Seminar*, September, 1991.

JOSHI, A.K.

"Election in India", *IJPA*, July-September, 1991.

LIMAYE, M.S.

"After the Gulf War", *Seminar*, No. 381, May, 1991.

Annexure II

RESEARCH AND CONSULTANCY

Completed

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
1. Review of Panchayati Raj Acts in the Context of Proposed Constitutional Amendment Bill. Feb. 1990 June 1991. Deptt. of Rural Development	S.N. Mishra S.S. Singh
2. Left Wing Extremism January 1992 March 1992 Ministry of Home Affairs (GOI)	Arvind K. Sharma R.K. Barik
3. Capital Goods April 1989 March 1992 Representative of World Bank and Kiel Institute	Aasha Kapur Mehta
4. Impact of Computerisation on Some Aspects of Personnel Management in Income Tax Department. (Consultancy) Nov. 1990 - August 1991 Department of Income Tax	O.P. Minocha J.C. Kapur
5. Women's Status in Tribal Areas and Their Role in Development May, 1990 October, 1991 IIPA	Lipi Mukhopadhyay
6. Job Involvement and Motivation in Administration June 1987 October 1991 IIPA	Lipi Mukhopadhyay

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
7. Report on 'A Study on Evaluation of Training' November, 1990 October 1991 IIPA	Lipi Mukhopadhyay
8. Health Status of the Underprivileged April 1991 July 1991 WHO	R.K. Wishwakarma
9. Economic Analysis and Policy for the Indian Economy	Group Project Kamta Prasad Pranab Banerji Girish K. Misra B.M. Verma K.N. Kabra

Papers prepared:

Kamta Prasad

Energy Situation in India

Pranab Banerji

Food Policy and Prices in India: A Micro
Perspective

Girish K. Misra

Urban Housing Policies in India Some Significant
Implications

B.M. Verma

Recent Fertilizer Subsidy Cut and Implications

K.N. Kabra

(a) Mini Steel Industry in India: Recent
Developments and Prospects

(b) PDS: Fuelling Inflation

(c) Economic Crisis in India: An Alternative
Perspective

In Progress

1. Deposit Mobilisation by Rural Credit
Institutions
April 1989
One Year
IIPA

Pranab Banerji

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
2. India's Development Strategy: Chapters on Planning, Premises Employment, Informal Sector have been finalised (Small Project with Seed Money) IIPA	K.N. Kabra
3. Status Papers on State Level Planning in India (Small Project with Seed Money) IIPA	K.N. Kabra
4. Role and Involvement of Gram Panchayats in Poverty Alleviation Programme: A Case Study of Alwar District in Rajasthan Feb. 1992 One Year IIPA	S.N. Mishra
5. Upgradation of Slum - A Study of Kanpur City Feb. 1992 One Year IIPA	M.K. Narain
6. Zero Base Budgeting in India: An Evaluation April 1989 One Year IIPA	A. Sarada
7. Service Area Approach to Rural Lending by Banks: A Performance Approach October 1991 One Year IIPA	A. Sarada
8. Judicial Policy Formulation in India March 1981 Sept. 1982 IIPA	Shekhar Singh

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
9. A Study of Legislative Framework of Panchayati Raj in India June 1991 One Year IIPA	S.S. Singh
10. Elites: Paradigm and Change in Transnational Perspective October 1986 Initial Funding by IIPA (First Volume in the Series Completed and published by IIPA in 1988; Second Volume and Third Volume nearing completion for publications)	R.N. Thakur
11. Bonded Labour in India Sept. 1989 April 1992 IIPA	R.K. Tiwari
12. Adoption of Welfare Measures for Target Groups: A Study of Policy Implementation for Weaker Sections March 1992 One Year 4 months IIPA	B.M. Verma
13. The Dimension of Public Administration in Mizoram. Seed Money granted for preparation of research proposal. Preparation of research proposal is under progress. IIPA	Arvind K. Sharma
14. Economic Analysis and Policy for the Indian Economy. 1986 IIPA	Group Project K.N. Kabra Kamta Prasad Pranab Banerjee Girish K. Misra B.M. Verma Kanti Swarup R.K. Barik M.L. Sudan Nand Dhameja (Co-ordinator)

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
Papers to be Prepared	
<i>Nand Dhameja</i> Deregulation and Infrastructure Sectors	
<i>Girish K. Misra</i> Public Private Harmonisation in Urban Development	
<i>K.N. Kabra</i> Informal Sector	
<i>Aasha Kapur Mehta</i> External Sector of the Indian Economy	
<i>R.K. Barik</i> Land Reforms in the Eastern Region	
<i>M.L. Sudan</i> Agriculture and Rural Development	
<i>Kanti Swarup</i> Materials Management and the Public Distribution System	
<i>Pranab Banerji</i> Fiscal Aspects of Structural Adjustment in India	
15. Women in Administration and Situational Analysis March 1992 One Year Deptt. of Women & Child Development.	Shanta Kohli Chandra
16. The Interdependence of Goods and Services Sector in Developing Economy July 1982 One Year	Anil C. Ittyerah
17. Mobile Van Scheme (An Evaluation Study) March 1992 4 Months Ministry of Civil Supplies, Govt. of India	Anil C. Ittyerah
18. Induction of Computers in Central Ware- housing Corporation (Consultancy) December 1989 2 Years Central Warehousing Corporation	J.C. Kapur

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
19. Development and Implementation of Software for Delhi Financial Corporation (Consultancy) August 1991 Two Years Delhi Financial Corporation	J.C. Kapur
20. Development and Implementation of Software for CFS Patparganj (Consultancy) October 1991 Two Years CWC	J.C. Kapur
21. Development and Implementation of Computer Software for NOIDA (Consultancy) Feb. 1992 18 Months CWC	J.C. Kapur
22. Organisational Structure and Working of Anthropological Survey of India Feb. 1988 Dec. 1990 Department of Culture Ministry of Home Affairs, Govt. of India	O.P. Minocha
23. Organisational & Personnel Administration of Tear Gas Smoke Unit, Takenpur (Consultancy) November 1987 Oct. 1991 Ministry of Home Affairs, Govt. of India	O.P. Minocha
24. Review of Strength of Officers and Staff in the Ministry of Railway (Consultancy) May 1982 Oct. 1991 Railway Board	O.P. Minocha
25. Action Research on Developing Human Resources for Organisational Renewal Sept. 1990 8 Months (extended further) IIPA and U.P. Academy of Administration	Raj Nandy

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
26. Action Research on Search for An Appropriate Organisational Form for a Rural Block Feb. 1992 Feb. 1993 IIPA and U.P. Academy of Administration	Raj Nandy J.N. Upadhyay
27. Methodology for Environmental Impact Assessment with Special reference to Water Resource Development Projects in India Sept. 1990 2 Years I.D.S. and British Council	Kamta Prasad
28. Assessment of Existing and Potential Computer Applications in Government and Associated Training Needs for Their Successful Implementation Feb. 1991 One Year Deptt. of Personnel & Training	R.K. Sachdeva
29. Factors Affecting the Viability of Cooperative Credit Institutions Oct. 1987 July 1992 NABARD	S. Saroja
30. Social Welfare Administration in India: Structure and Functions Jan. 1991 One Year Department of Welfare, Govt. of India	R.K. Barik
31. Human Nature Interactions in and Around National Parks July 1991 Two Years Ministry of Environment & Forests	Shekhar Singh

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
32. Study on Environmental Action Programmes: Human Resources Development and Institutional Structures July 1992 Dec. 1992 Ministry of Environment & Forests, Govt. of India	Shekhar Singh
33. Preparation of the Status Report in Biodiversity and the Biodiversity Conservation Strategy for the Ministry of Environment and Forests 1992-93 Ministry of Environment & Forests Government of India	Shekhar Singh
34. Survey of National Parks and Sanctuaries in India, 1985 Wildlife Institute of India	Shekhar Singh
35. A Study of the Grievances relating to Financial Grants etc. of the Minority Managed Educational Institutions in Some Selected State Functioning under Various State/U.T. Administration Aug. 1991 May 1992 Minorities Commission	R.N. Thakur
36. A Study of the Non-Financial and Sundry Other Grievances of the Minority Managed Educational Institutions Functioning under Some Selected State/U.T. Administration Aug. 1991 May 1992 Minorities Commission	R.N. Thakur

Annexure III

EXECUTIVE COUNCIL AND THE COMMITTEES

(As on 31st March 1992)

Patron

SHRI R. VENKATARAMAN
President of India

EXECUTIVE COUNCIL

President

Dr. S.D. Sharma
Vice-President of India

Chairman

Shri S.B. Chavan
Union Home Minister

Vice-Presidents

Prof. M.V. Mathur	Ex.Vice-Chancellor, University of Rajasthan, F-48, Sundar Marg, 'C' Scheme, Jaipur.
Shri H.M. Patel	Savita Bungalow, Bakrol Road, Vallabh Vidyanagar, Gujarat.
Dr. V. Subramanian	122, Buena Vista, General Jagannath Bhosle Marg, Bombay.
Dr. B. Venkatappiah	K-64, Hauz Khas, New Delhi.

Honorary Treasurer

Shri G.C.L. Joneja	E-1/3, Vasant Marg, Vasant Vihar, New Delhi.
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Members

Dr. (Mrs.) Noorjahan Bava	Reader, Department of Political Science, University of Delhi, South Campus, New Delhi.
Dr. Upendra Baxi	Vice-Chancellor, Delhi University, Delhi.
Shri T.N. Chaturvedi	54, Mandakani Enclave, New Delhi.
Shri M. Dandapani	Secretary, Ministry of Personnel, Public Grievances & Pensions, New Delhi.

Prof. A. Datta	Indian Institute of Public Administration, New Delhi.
Dr. (Mrs.) Rajammal P. Devadas	Vice-Chancellor, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore.
Prof. S.K. Goyal	Director, Institute for Studies in Industrial Development, New Delhi.
Shri R.N. Haldipur	K.T. Apartments Flat No.001 No.17, 8th Main Road, Malleswaram, Bangalore.
Shri N. Jayaraman	Managing Director, Maharashtra State Cooperative Cotton Growers' Marketing Federation Ltd., Church Gate, Bombay.
Prof. K. Kamalanathan	Former Professor Emeritus, Department of Political Science and Public Administration, S.V. University, 58 Govindraj Nagar, Tirupati.
Prof. T.N. Kapur	Vice-Chancellor, Panjab University, Chandigarh.
Shri V. Karthikeyan	Chairman, IIPA Tamil Nadu Regional Branch, 419, Kilpauk Garden Road, Madras.
Shri K. Malaisamy	Home Secretary, Government of Tamil Nadu, Madras.
Shri B.C. Mathur	D-8/4, Vasant Vihar, New Delhi.
Shri B.S. Ojha	Chief Secretary to the Government of Haryana and Chairman, IIPA Punjab-Haryana-Chandigarh Regional Branch, Chandigarh.
Shri N.K. Panda	Chairman, IIPA Orissa Regional Branch, 59, Forest Park, Bhubaneswar.
Dr. V. Bhaskara Rao	Principal, University College, Kakatiya University, Warangal.
Mrs. S. Saroja	Indian Institute of Public Administration, New Delhi.
Shri S.R. Sankaran	Secretary, Ministry of Rural Development, New Delhi.
Shri N.K. Sengupta	Secretary, Planning Commission, New Delhi.
Shri C.C. Sheth	Chairman, IIPA Gujarat Regional Branch, Shahi Bagh, Ahmedabad.
Dr. J.K.P. Sinha	53, D-Block, Kadam Kuan, Patna.

Shri M. Subramanian	Family Suite No. 16-17, IIPA Hostel, New Delhi.
Shri T.K. Thanickachalam	No.2, VII West Cross Street, Shenoy Nagar, Madras.
Shri M. Thyagarajan	DDA Flat No. 195 (SFS) Shri Aurobindo Marg, Hauz Khas, New Delhi.
Shri G. Venkidusamy	Agricultural Development Officer, Government of Tamil Nadu, Madurai.
Prof. S.P. Verma	54, Sahyog Apartments, Muryur Vihar, Phase I, Delhi - 110091.

Director & Member Secretary
Shri B.C. Mathur

COMMITTEES

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| 5. Prof. K. Kamalanathan | 6. Shri B.C. Mathur |
| 7. Prof. M.V. Mathur | 8. Shri M. Subramanian |
| 9. Shri T.K. Thanickachalam | 10. Prof. S.P. Verma |
| 11. Director, IIPA (Member-Secretary) | |

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| 7. Shri K. Malaisamy | 8. Prof. D.D. Malhotra |
| 9. Prof. M.V. Mathur (Special Invitee) | 10. Dr.(Mrs.) Aasha Kapur Mehta |
| 11. Prof. O.P. Minocha | 12. Prof. S.N. Mishra |
| 13. Dr. M.S. Rajajee | 14. Prof. V. Bhaskara Rao |
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| 17. Prof. V. Shanmugasundaram | 18. Prof. K.S. Shukla |
| 19. Prof. Kanti Swarup | 20. Shri M. Thyagarajan |
| 21. Jt. Secy., Deptt. of Personnel & Training | |

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11. Director, IIPA

12. Prof. S.P. Verma

Committee on Case Studies

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| 7. Jt. Secy., Deptt. of Personnel
& Training, New Delhi | 8. Director, Lal Bahadur Shastri
National Academy of
Administration, Mussoorie |
| 9. Director, H.C.M. State Institute of
Public Administration, Jaipur | 10. Director, IIPA |
| 11. Prof. D.D. Malhotra (Member-Secretary) | |

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Director, IIPA

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| 7. Dr.(Mrs.) Lipi Mukhopadhyay | 8. Dr. R.B. Puri |
| 9. Prof. R.K. Sachdeva | 10. Prof. K.S.R.N. Sarma |
| 11. Prof. Jaideep Singh | 12. Prof. Kanti Swarup |
| 13. Dr. B.M. Verma | 14. Dr. J.N. Upadhyay |

Annexure IV

ACTIVITIES OF BRANCHES

REGIONAL BRANCHES

ASSAM

Conferences/Seminars

1. Convention on "New Directions in Planning", inaugurated by Shri K.N. Prasad, Principal Adviser to the Governor of Assam and the keynote address was delivered by Mr. Muntaz Ahmed, Chairman Bengal Chamber of Commerce.
2. Round table discussion on the annual theme "Consumer Protection", keynote address delivered by Shri Charu Mahanta, a leading consumer activist of Guwahati (28.9.91).

Publications

Published a collection of essay on public administration in book form entitled "Lok Prashasan" and was released by Shri C.P. Saikia, Editor, "Natin Dainin" on (14.12.91).

BIHAR

Seminars/Conferences/Discussion Sessions

1. "Administration of Entertainment Tax in Developing Countries" (11.4.91)
2. "Women's participation and Involvement in Election" (19.6.91)
3. "Right to Information" (31.7.91)
4. "Consumers Protection in India" (31.7.91)
5. "Secularism and National Integration" (26.11.91)
6. "Problems of Population and Employment" (26.11.91)
7. "Development of Regional and Local Branches of IIPA" (4.1.92)
8. "Finance of Some State Undertakings in Bihar" (10.2.92)
9. "Reservation Policy" (20.2.92)
10. "Problems of Work Culture in Government and University Departments in Bihar" (3.3.92)

Research Projects

1. "Working of the B.P.S.C. [Dr.(Mrs) W. Murtaza]
2. "Problems of Indo-Nepal Border" (Dr. N. Sinha)
3. "Public Administration Syllabus" (Prof. B. Sinha)
4. "Organisation of Government of Bihar" (Dr. J.K.P. Sinha)
5. "Under-Employment in Bihar from Census Data" (Dr. H.K. Sinha)

Case Studies (Completed)

1. "Administration of Entertainment Tax in Developing Countries - A Study of Entertainment Tax Administration in Bihar"
2. "A Case Study of Finances of Some State Undertakings in Bihar".

DELHI*Seminar/Conferences*

1. "The Proposed Delhi Set Up: Its Administrative Implications"; main speakers were Shri Romesh Bhandari, former Lt. Governor of Delhi and Shri Jag Pravesh Chandra, former Executive Councilor of Delhi. Shri S.C. Vajpeyi, Secretary of the Branch gave the introductory speech and Shri P.K. Umashankar, Director, IIPA presided (27.9.91).
2. Seminar on "Consumer Protection" in cooperation with Food Supplies and Consumer Affairs, Delhi Administration. Among others the speakers were Shri B.K. Goswami, Secretary Ministry of Civil Supplies, Government of India, Justice V.S. Eradi, President, National Commission for Consumer Protection and Shri K.S. Wahi, Director Protection, Delhi Administration (12.10.91).
3. Workshop "Estimates Committee—Its Role and Functions"; presided over by Shri Manoranjan Bhakta, Chairman of Estimates Committee (Tenth Lok Sabha). Shri S.C. Vajpeyi presented the background paper and a Case Study on Andaman and Nicobar Islands. Shri Purushottam Goyal, Chairman of Metropolitan Council of Delhi gave the valedictory address (21.12.91).
4. Organised a seminar of organisations and individuals devoted to anti-leprosy work jointly with Hind Kusht Nivaran Sangh and Commissioner (Slums) Delhi Administration. (19.1.92). Among others Mrs. Padma Venkataraman, Dr. Leela Sen President, Coordination Committee for the Welfare of Leprosy Patients and Shri Raj Mehra, President, Kusht Rogi Sewa Samiti participated in the Seminar.

Lecture Meeting

1. "Role of Voluntary Organisations in Anti-Leprosy Work" by Dr. Claire Vellut, Secretary for South-East Asia, Damien Foundations; presided over by Smt. Padma Venkataraman, a social activist (18.2.92).
2. "Strategy to Combat Educated Unemployment" by Shri T.S. Papola, Adviser Planning Commission and Shri Ashok Chandra, Director, Institute of Applied Manpower Research (13.3.92).
3. Discussion on "Revival of Sick Industries—Lessons from Anglo-French Experience in Pondicherry"; presided over by Shri P.K. Dave, formerly Defence Secretary to Government of India. Shri R.R. Gupta, Chairman, Board for Industrial and Financial Reconstruction spoke on the theme and Shri P.M. Nair, Additional Commissioner, Delhi Municipal Corporation presented the Case Study on the theme (27.3.91).

KARNATAKA*Seminars/Conferences*

1. "Consumer Protection in India" inaugurated by Justice R.G. Desai, President, Karnataka State Consumer Disputes Redressal Commission. The keynote address was delivered by Prof. N.R. Mahadeva Menon, Director of National Law School of India University, Bangalore (5.10.91).
2. Workshop on "Tomato Production and Processing", Shri N.P. Singh, Development

and Agriculture Commissioner, Government of Karnataka, Chaired the concluding session. (22.2.92). The Branch is functioning as a Nodal Agency to monitor Centre for Technology Development (CTD) sponsored Project. The whole idea is to "Double Tomato Production is Karnataka Through Application of Scientific Methods and Commercialising Tomato Cultivation".

Lecture

1. "Space Technology for National Development" by Prof. U.R. Rao, Secretary, Union Department of Space and Chairman, Space Commission; presided over by Shri S. Ramanathan, Chairman of the Branch (31.3.92).

KERALA

Seminar/Conferences

1. Regional Conference on "Consumer Protection in India"; presided over by Shri G. Bhaskaran Nair, Chairman of the Branch, The theme paper was presented by Shri V.V. Vijayan, IAS (24.9.91).
2. "Administration of Public Sector Undertakings in Kerala"; presided over by Shri C.K. Kochukozhy, IAS and the keynote address delivered by Shri C.S. Sethuraman, President, Chamber of Commerce (8.11.91).
3. "New Trends in Federalism"; presided over by Shri G. Bhaskaran Nair, IAS (Retd.) Chairman of the Branch and keynote address delivered by Dr. V.K. Sukumaran Nair, former Vice-Chancellor, Kerala University.

Lecturer/Discussions

1. "Crises of Character in India" by Shri C.K. Kochukozhy, IAS (Retd.); presided over by Shri G. Bhaskaran Nair, IAS (Retd.) Chairman of the Branch (10.7.91).
2. "Public Service in Today's Socio-Political Environment" by Shri M.V. Prasad, former Chairman, Railway Board (16.12.91).

Research Project

Report of the research project "Health Care Administration in Rural Kerala" is being printed.

Library

The Branch's Library has a collection of 500 volumes,

MAHARASHTRA

Conferences/Seminars

1. Symposium on "What we can Expect from the Elections" Prof. Ram Joshi, Ex-Vice-Chancellor of Bombay University, Prof. Y.D. Phadke of the Tata Institute of Social Sciences, Dr. Usha Mehta, Chairman, Gandhi Smarak Trust, Shri Asghar Ali Engineer, a social worker and Father D. Britto also, social worker participated in the discussion (14.5.91).
2. Half-a-day Seminar on "India: Socio Economic Policies", The participants included -

Dr. Narendra Jadhar of the Reserve Bank of India, Shri M.S. Patwardhan, Vice-Chairman of NOCIL, Dr. H.K. Paranjpe a noted economist, Shri Y.S. Bhavne, Managing Director, Maharashtra State Financial Corporation and Shri Heman Desai of the Maharashtra Times (24.8.91).

3. Regional Conference on "Consumer Protection in India", inaugurated by Justice G.G. Loney, Chairman, State Consumer Grievances Redressal Commission. Shri N.L. Lakhapal, Secretary, Food and Civil Supply Department presented the theme paper and Shri S.Y. Ranade, Member of the Executive Committee proposed a vote of thanks to the members (8.9.91).

Lecturers

1. "Problems of Adiwasis" by Smt. Sindhutai Sakpal (30.4.1991).
2. "Development of Dry-land Agriculture in India" by Dr. A.L.D. Swindale, Director General, ICRIAT (21.6.1991).
3. "Family Planning—What Can We Learn from other Developing Countries" by Air Vice Marshal (Retd.) E.S. Lala, Secretary General, Family Planning Association of India (24.6.1991).
4. "Court In Functions and Government Work" by Ms. Rashmi Oza, Government Pleader (5.9.1991).
5. "Corruption in China" by Mr. Brewer Stone of Harvard University (12.12.1991).
6. "Law and Order in the USA" by Shri K.P. Medhekar (Retd.) Director General of Police (17.12.1991).
7. "The Third World and the New World Order" by Mr. James Jonah, Under Secretary General, United Nations (9.1.1992).
8. "Federal-State Relations in the USA" by Dr. Ghynn Wood of the Monetary Institute of International Studies, California (17.2.1992).
9. "How to Learn Management from Housewife" by Shri Sharu Rangnekar (21.2.1992).
10. "Naturopathy for Administrators" by Dr. P.R. Kondekar (28.2.1992).
11. "The New Economic Policy" (Yeshwantrao Chavan Memorial Lecture) by Shri V.G. Rajidhyaksha, Member, State Planning Board.

Training Programmes

1. "Management Accounting" (26-27.5.91).
2. "Writing of Confidential Records" by Shri B.M. Bhanage (3.6.91).
3. "PERT/CPM by Shri B.M. Naik (3-4.7.91).
4. "Use of Marathi in Administration" by Shri S.A. Naik (13.8.91).
5. "Disciplinary Action" by Shri S.M. Sathe (16-17.9.91).
6. "Use of Marathi in Administration" by Shri S.A. Naik (30.10.91).
7. "Labour Laws" by Shri S.P. Dongre (28-30.11.91).
8. "Contact Discipline Rules" by Shri D.K. Unharni (20-21.12.91).
9. "Computer Application" (jointly with ICWA) (31.1.92 and 1.2.92)
10. "Writing of Confidential Reports (for Labour Department Officers) by Shri B.M. Bange (14.2.92).
11. "Workshop on Case Studies" by Shri B.C. Mathur, Prof. D.D. Malhotra, Shri J.B.D. Sonza and Dr. S.S. Gadkari (5-26-27.2.92).

Essay Competition

The following topics were selected for the Essay Competition:

1. Recent Economic Changes in India;
2. Curbing Non-developmental Expenditure – Problems and Prospects;
3. Centre-State Relations.

Dr. Krishna Mohan Mathur was awarded the first Prize of Rs.1,000 and Prof. Ajitanand Jadhav got the second prize of Rs. 750.

Library

During the year 220 books including some books gifted by members were added to the library of the Branch, taking the total of book, to 7620.

Publications

The work of updating the book "The Organisation of the State Government in Maharashtra" and translating it into Marathi has been taken up.

ORISSA

Seminar/Conference

1. Workshop on "Consumer Protection"; presided over by Shri N.K. Panda, Chairman of the Branch. Among others Chairman, State Consumers Grievances Redressal Commission participated in the deliberations (21.10.91).
2. "Deteriorating Law and Order Situation in the Country"; presided over by Shri S.M. Patnaik, former Chief Secretary of Orissa Government (19.1.92).

Discussion Meeting

Shri Yagyadutt Sharma, Governor of Orissa spoke about unsolved problems of the Country and the need to evolve our own approach for solving the issues. Shri N.K. Panda, Chairman of the Branch discussed some of the problems of Orissa Administration; presided over by Shri P.K. Umashankar, Director, IIPA. The discussion meeting was preceded by the Seminar on "What Ails Orissa Administration" (6.6.91).

RAJASTHAN

Conferences/Seminars/Round Tables

1. Round Table meetings on "Indian Science Today" and "Idealism in Civil Life"; presided over by Prof. Ramesh K. Arora, Professor of Public Administration, Rajasthan University (4 and 5.6.91).
2. Round Table on "Training of Public Services in India: Relevance and Priorities" (19.8.91).
3. "All India Services: Role and Relevance"; inaugurated by Justice Bipinchandra Shah and Justice P.N. Behre delivered the keynote address. Shri N.N. Lakhnapal, Secretary, Food and Civil Supply presided (24.8.91).
4. Round Table on work Ethics in Administration and Society (19.9.91).
5. Regional Conference on "Consumer Protection in India"; Dr. R.M. Khandelwal, As-

- sociate Professor of Public Administration coordinated the Seminar (21.10.91).
6. Round Table on India's Political and Administrative Culture (11.1.92).
7. "Media and the People"; Shri R.S. Bhatt, former, Director, Public Relations, Government of Rajasthan, gave the keynote address (18.1.92).
8. Round table on "Motivation Moral and Morality in Public Affairs", provided over by Prof. Ramesh K. Arora of Rajasthan University (21.3.92).

Lecture Meetings

1. "Management of Elections: The Haryana Case" by Shri R.K. Hooda, Director General of Police, Rajasthan; Presided over by Prof. Ramesh K. Arora of Rajasthan University (17.8.91).
2. "From Mixed Economy to Market Economy" by Shri B.L. Pangaria; presided over by Prof. M.V. Mathur, Vice-President, IIPA. (14.9.91).
3. "Reflection of my Chinese Visit" by Prof. G.S. Nathawat, former Director, Indira Gandhi Centre for Human Ecology; presided over by Dr. R.M. Khandelwal, Associate Professor of Public Administration, University of Rajasthan (20.9.91).

TAMIL NADU

Seminars/Conferences

1. Prelude Seminar on "Consumer, Protection in India" inaugurated by Justice Thiru S.A. Kader, President, Madras State Consumer Dispute Redressal Commission. Thiru K. Rajaram, Minister for Food and Consumer Protection delivered the valedictory address. A book on "Guidelines and Commentary on Consumer Protection Act 1986" was released on the occasion. (31.8.1991).
2. "Transportation Problems in the City of Madras", inaugurated by Thiru V. Karthikeyan, Chairman, IIPA Tamil Nadu Regional Branch (28.9.91).
3. "Pre Budget Thoughts", inaugurated by Justice Thiru P. Venugopal, Shri V. Karthikeyan, IAS (Retd), Chairman, IIPA Tamil Nadu Regional Branch presided over the Seminar (22.2.92).

Lectures/Discussion

1. "Recent Advances in Forensic Science" by Prof. P. Chandrasekaran, Director of Forensic Science (28.6.91).
2. "Health for all by 2000 AD" by Thiru K. Inbesagaran, IAS, Secretary, Health and Family Welfare Department (6.12.91).
3. Discussion on "Pulses Development in Tamil Nadu" Thiru V.K.M. Ramanujam, G. Ratnavel among other participated in the Lecturer-discussion, convened by Thiru B. Sodayappan, Member of the Executive Committee of the Branch (27.12.91).
4. Impressions of Visit to Far Eastern Countries by Thiru T.K. Thanickachalam, presided over by Dr. S. Krishnamurthy, former President International Agricultural Development Foundation (31.1.92).
5. "Budget Proposals" by Dr. N.C. Krishnan (27.3.92).

General

1. 'Talent Day' (26.4.1991).
2. 'Open House' presided over by Thiru K. Malaisamy, IAS, Vice-Chairman, Tamil Nadu Regional Branch (31.5.91).

Training Programme

Training Programme for Voluntary Social Workers, Thiru P.L. Ponnusamy, IAS (Retd.) and Thiru P.K. Visweswaran, Principal Madras School of Social Work were the Course Director. Thirumathi Sarojini Varadappan inaugurated the Course and the Valedictory address was delivered by Thiru V. Karthikeyan, IAS (Retd.), Chairman, IIPA Tamil Nadu Regional Branch.

UTTAR PRADESH

Seminar/Conferences/Group Discussions

Organised three high level seminars on :

1. Privatisation,
2. Conservation of Energy,
3. Consumers' Protection in India.

General

Brought out issues of "Dynamic Administration" and a publication of "Aspects of the Public Administration".

Undertook a short study of optimal utilization of Central Computer Facility of the State Government and made available suggestive report to the Department of Planning.

LOCAL BRANCHES

AURANGABAD

Lecture-Meeting

1. "Dry Hand Farming" by Shri Vijay Borade (31.1.92).
2. "Budget 1992 Analysis" by Dr. Kurulkar, Head of the Economics Department, Marathwada University (6.3.92).

AIZAWL

Lectures

1. "Freedom Movements in North East India" by Dr. Venkata Rao, Professor Emeritus of Political Science, Gawahati University (16.11.91).
2. "AIDS - The Killer Disease" by Shri Balbir Singh, IAS Commissioner-cum-Secretary, Health and Family Welfare, Government of Mizoram, Aizawl (16.12.91).

IMPHAL

Organised the Conference on Consumer Protection in India; papers were presented by Shri H. Harideva Sharma, former Director of Economics and Statistics and Shri P.K. Sinha, Assistant Director, Small Industries Service Institute, Imphal (18.10.1991).

MADURAI*Lecture-Meeting*

1. "Computers in Management" by Shri Suchindranath Aiyer, Group Vice-President, Modi Group of Industries; presided over by Dr. Brij Bhushan, Registrar, IIPA (5.7.1991).
2. "Problems in Administration" by Shri V. Karthikeyan, Chairman, Tamil Nadu Regional Branch; presided over by Shri R. Baskaran, Chairman of the Branch (28.11.91).

MEERUT*Lectures*

1. "Role of Public Administration in Social Transformation" by Prof. R.B. Jain of the Department of Political Science, Delhi University; Presided over by Prof. S. S. Sharma, Professor of Sociology, Meerut University (28.4.91).
2. "Rural Development" by Dr. Prabhat Kumar, Chief Development Officer Meerut District (30.4.91).
3. "Social Development and India Public Administration: Challenges and Main Issues" by Shri M.K. Gaur, Assistant Editor, IIPA; Presided over by Prof. S.S. Sharma, Professor of Sociology, Meerut University (8.12.91).

Essay Competition

Organised Essay Competition on "Trends of Violence in Indian Society"

NAGPUR*Seminars*

1. Organised a research seminar on "Intelligence Development; Dr. R.D. Mohota, Secretary of the Branch led the discussion (30.7.91).
2. "Consumer Protection Movement" and "Intelligence Development"; presided over by Shri M.R. Patil, Commissioner, Nagpur Division, among others Dr. S. Dashpande and Dr. R.D. Mohota participated in the discussion (13.2.92).

Lecture-Meeting

1. "Management in Administration" by Prof. S.G. Kashikar, Chairman, Nagpur Local Branch (27.9.91 and 4.10.91).
2. Discussion on Meeting on "Rural Development" (7.2.92).
3. "India's New Economic Policy" by Dr. S.A. Deshpande, former head of the Department of Economics, Nagpur University; presided over by Shri B.N. Zamre, Additional Commissioner, Nagpur Division (28.2.92).

PUNE

Conference/Seminars

Symposium on "Presidential System for India" (13.5.91); Chaired by Prof. N.R. Inamdar, Chairman Pune Branch and the keynote address was delivered by Prof. A. H. Doctor, Head of the Department of Political Science.

Lecture-Meeting

1. "Action Plan on Pune Metropolitan Development Report" by Dr. K.G. Paranjape, formerly Chief Secretary to the Government of Maharashtra (31.7.91).
2. "Administration of Foreign Affairs of the U.S. Is it Prepared for the Post Cold War?" by Dr. M. Glen Johnson, Professor of Political Science at Vassar College, New York; presided over by Prof. N. R. Inamdar, Chairman of the Branch.

Training Workshop

Workshop for newly elected corporators of the Pune Municipal Corporation; inaugurated by Shri Shantilal Suratwala, Mayor and presided over by Prof. N.R. Inamdar, Chairman of the Branch.

SANGLI

Seminar

"Consumers Protection"; inaugurated by Justice Bipinchandra Shah and Justice P.N. Behre delivered the keynote address. Shri N.N. Lakhnapal, Secretary, Food and Civil Supplies, presided (31.8.91).

SANTHAL PARAGANA

Seminar/Conferences

1. "The Administrative Problems of Paharian in Santhal Paragana" (7.4.90).
2. "Consumer Protection for Santhan Adivasi" (18.9.91).
3. "Administrative Problems of Parliamentary Election in Bihar in 1991" (1.12.91).
4. "Winding-up of the S.P. Branch" (2.1.91).

Research Projects

1. "Problems of Literacy Amongst Santhal Women's" by Mrs. Nutan Sinha.
2. "Administrative Problems of Pahari as in Santhal Paragana" by Dr. Navanit Sinha.

VAISHALI

Conference

"Consumers' Protection in India" ; presided over by Prof. Haridwar Singh, former Principal of R.N. College, Hajipur. Shri C.P.N. Sinha, Managing Director of Amrapali Food (P) Ltd., presented the theme paper (16.9.91).

OFFICE BEARERS OF REGIONAL/LOCAL BRANCHES

REGIONAL BRANCHES

ANDHRA PRADESH

Chairman — Shri M. Gopalkrishnan, Plot No. 39, Ayanti Nagar, Opp. Skyline Cinema, Bashirbagh, Hyderabad.

Hony. Secretary — Dr. M.A. Aleem, Prof. and Head, Deptt. of Public Administration, University College of Arts and Pol.Sc, Osmania University, Hyderabad (AP)

Membership — Annual 91, Life 356, Corporate 15

ASSAM

Chairman — Shri Jatin Hazarika, Chairman, Banking Service Recruitment Board (NE Group), Guwahati.

Hony. Secretary — Shri Swapnanil Barua, Managing Director, Housefed, Guwahati.

Membership — Annual 22, Life 173, Corporate 3

BIHAR

Chairman — Shri Arun Pathak, Chief Secretary, Govt. of Bihar, Patna.

Hony. Secretary — Dr. J.K.P. Sinha, Advocate, Patna High Court, Patna

Membership — Annual 65, Life 357, Corporate 5.

DELHI

Chairman — Shri T.N. Chaturvedi, 54, Mandakani Enclave, New Delhi.

Hony. Secretary — Shri S.C. Vajpeyi, 160, Madhuban, Delhi.

Membership — Annual 312, Life 1204, corporate 24.

GOA (WEST COAST REGIONAL BRANCH)

Chairman —

Hony. Secretary —

Membership — Annual 2, Life 20, Corporate 1

GUJARAT

Chairman — Shri Chinubhai Chimanbhai Sheth, Shahibagh, Ahmedabad

Hony. Secretary — Prof. D.N. Pathak, 21, New Alkapuri Society, Gulabi Tekre, Ahmedabad.

Membership — Annual 26, Life 114, Corporate 16.

JAMMU AND KASHMIR

Chairman — Shri M. Rahman, Addl. Chief Secretary (Home Dept.), Srinagar (J&K).

Hony. Secretary — Shri Veerana Aivalli, PWD Bangalow No.1. Near Gandhi Nagar Police Station, Jammu-Tawi.

Membership — Annual 30, Life 118, Corporate 3

KARNATAKA

Chairman — Shri S. Ramanathan, Kartik, 354, Palace Upper Orchards, 4th Main Road, Bangalore.

Hony. Secretary — Shri D.V. Chayapathi, 261/5, Seventh Cross I Block, Jayanagar, Bangalore.

Membership — Annual 53, Life 133, Corporate 17

KERALA

Chairman — Shri G. Bhaskaran Nair, Jeevandeep, Ambalamukku, Trivandrum-3.

Hony. Secretary — Shri V.U.K. Nambissan, Deviniwas, T.C. 17/32, Kunnil Road, Jagathy, Trivandrum

Membership — Annual 123, Life 131, Corporate 7

MADHYA PRADESH

Chairman —

Hony. Secretary — Shri K.K. Sethi, E-7/657, Arera Colony, Bhopal.

Membership — Annual 72, Life 185, Corporate 4.

MAHARASHTRA

Chairman — Shri K.B. Srinivasan, Chief Secretary, Government of Maharashtra, Bombay.

Hony. Secretary — Shri N. Jayaraman, Room No. 13, Ground Floor, Mantralaya, Bombay.

Membership — Annual 109, Life 596, Corporate 34

ORISSA

Chairman — Shri N.K. Panda, A-171, Saheed Nagar, Bhubaneswar.

Hony. Secretary — Shri J.K. Mishra, A-171, Saheed Nagar, Bhubaneswar.

Membership — Annual 27, Life 120, Corporate 9

PONDICHERY

Chairman —

Hony. Secretary —

Membership — Annual 5, Life 8, Corporate 1

PUNJAB/HARYANA/CHANDIGARH

Chairman — Shri B.S. Ojha, Chief Secy., Govt. of Haryana, Chandigarh.

Hony. Secretary — Shri D.V. Bhatia, H.No. 2116/21-C, Chandigarh.

Membership — Annual 72, Life 274, Corporate 7

RAJASTHAN

Chairman — Shri V.B.L. Mathur, Chief Secretary, Govt. of Rajasthan, Jaipur

Hony. Secretary — Virendra Mehta, Office Secretary, H.C.M. Rajasthan Institute of Public Administration, Jaipur.

Membership — Annual 60, Life 188, Corporate 4

TAMIL NADU

Chairman — Shri V. Karthikeyan, 419 Kilpauk Garden Road, Madras- 10.

Hony. Secretary — Shri T.K. Thanickachalam, No.2, VII West Cross Street, Shenoyanagar, Madras-600030

Membership — Annual 215, Life 544, Corporate 5

UTTAR PRADESH

Chairman — Shri V.K. Saxena, Chief Secretary to the Govt. of Uttar Pradesh, Sectt. Annexe, Lucknow

Hony. Secretary — Shri T.N. Dhar, 27-B/5, Lajpat Rai Marg, Lucknow

Membership — Annual 140, Life 467, Corporate 16

WEST BENGAL

Chairman — Shri N. Krishnamurti, Chief Secretary to the Govt. of West Bengal, Calcutta

Hony. Secretary — Shri K.K. Naskar, Secretary, SC & TW Deptt., Govt. of West Bengal, Calcutta

Membership — Annual 68, Life 236, Corporate 10.

LOCAL BRANCHES

AIZAWL (MIZORUM)

Chairman — Dr. H. Thansanga, Minister of Education, Mizorum, Aizawl

Hony. Secretary — Dr. R.N. Prasad, Reader and Head, Deptt. of Pub. Admn., NEHU, Aizawl.

Membership — Annual 10, Life 35

AJMER

Chairman —

Hony. Secretary — Shri J.P. Gupta, Correspondent, All India Radio and Jt. Secretary, Mundri Mohalla, Ajmer

Membership — Life 6, Corporate 1

AMRAVATI

Vice-Chairman — Dr. V.N. Bonde, Divisional Commissioner's Office, Amravati.

Hony. Secretary —

Membership — Annual 2, Life 29, Corporate 1

AURANGABAD

Chairman — Shri B.N. Makhija, Divisional Commissioner, Aurangabad

Hony. Secretary —

Membership — Annual 45, Life 32, Corporate 2

BEAWAR (RAJASTHAN)

Chairman — Shri I.S. Kavadia, Resident Director, National Textile Corpn. Ltd., Beawar

Hony. Secretary — Dr. Hari Mohan Sharma, Chief Physician, Ayurvedic Aushdhalaya, Beawar

Membership — Annual 1

BELGAUM*Chairman —**Hony. Secretary —**Membership — Annual 1, Life 11***BUDAUN***Chairman — Shri Dharmendra Dev, District Magistrate, Budaun**Hony. Secretary — Dr. H. Swarup, Swarup Bhawan, Qazitola, Budaun**Membership — Annual 58, Life 80***CALICUT***Chairman —**Hony. Secretary —**Membership — Annual 1, Life 4***COIMBATORE***Chairman — Shri M. Raman, Collector, Coimbatore**Hony. Secretary — Shri TSR Ramakrishnan, Agricultural Officer, 42, KPN Colony, IInd St.**Tiruppur (Coimbatore)**Membership — Annual 5, Life 16***DHARWAR***Chairman —**Hony. Secretary —**Membership — Annual 1, Life 4***DINDIGUL***Chairman — Shri P.N.G. Ramakrishnan, 55, New Agraharam Palani Road, Dindigul.**Hony. Secretary — Shri A.K. Serumalai, D.No. 21/B, Society Street, Dindigul.**Membership — Annual 2, Life 14***ERODE***Chairman — Shri V.K. Subburaj, Collector of Periyar Distt., Erode**Hony. Secretary — Shri N.S.R. Solomon Raj, Personal Asstt. to Collector, Erode**Membership — Annual 4, Life 2***IMPHAL***Chairman — Shri D.N. Barua, Chief Secretary, Government of Manipur, Imphal**Hony. Secretary — Prof. R.P. Singh, Department of Earth Sciences, Manipur University,**Imphal**Membership — Annual 3, Life 45, Corporate 1***JABALPUR***Chairman — Dr. V.K. Dubey, 1595, Napier Town, Jabalpur**Hony. Secretary — Shri D.N. Rathore, 1395, Napier Town, Jabalpur*

Membership — Annual 15, Life 49, Corporate 1

KARIMNAGAR

Chairman — Dr. T. Ramakrishnaiah, Asstt. Project Director, Animal Husbandary, Rural Dev. Agency, Karimnagar

Hony. Secretary — Dr. T. Venkat Reddy, H.No. 3-7-107/1, Vavilalapally, Karimnagar

Membership — Annual 9, Life 25

KOLHAPUR

Chairman —

Hony. Secretary — Dr. K.K. Kavalekar, Lecturer, Deptt. of Politics, Shivaji University, Kolhapur

Membership — Life 4, Corporate 2

MADURAI

Chairman — Shri R. Bhaskaran, Collector, Madurai Distt., Madurai

Hony. Secretary — Shri G. Venkidusamy, Pallotti Church St., Thirunagar, Madurai

Membership — Annual 57, Life 113

MEERUT

Chairman — Prof. S.S. Sharma, Head, Department of Sociology, Meerut University, Meerut

Hony. Secretary — Dr. S.K. Chaturvedi, Reader, Deptt. of Political Science, Meerut University, Meerut

Membership — Annual 33, Life 40, Corporate 1

MYSORE

Chairman —

Hony. Secretary — Shri P. Lingaiah, Reader of Political Science, University of Mysore, Manasagangothri, Mysore

Membership — Annual 5, Life 16, Corporate 1

NAGPUR

Chairman — Prof. S.G. Kashikar, Commissioner's Office, Old Sectt. Building, Nagpur

Hony. Secretary — Dr. R.D. Mohota, Room No. 3, Old Secretariat Building, Nagpur

Membership — Annual 24, Life 56, Corporate 1

NANDED

Chairman — Shri A. Rajan, Collector, Nanded

Hony. Secretary — Shri D.V. Kulkarni, Resident Dy. Collector, Collectorate, Nanded, Maharashtra

Membership — Annual 2, Life 13

OOTY

Chairman — Shri D. Ambedkar Rajkumar, Collector, Ooty

Hony. Secretary — Dr. N. Kadiresan, Municipal Health Officer, Ooty.
Membership — Annual 2

PATIALA

Chairman —

Hony. Secretary — Prof Harbans Pathak, 117 Ajit Nagar, Patiala

Membership — Annual 2, Life 30, Corporate 1

PUDUKKOTTAI

Chairman — Shri L. Palamalai, Collector, Pudukkottai

Hony. Secretary — Shri M.S. Swaminathan, Asstt. Director of Agriculture, Ravi Illam, 93, NGO Colony, Pudukkottai

Membership — Annual 3, Life 4

PUNE

Chairman — Dr. N.R. Inamdar, 25, Sarang Society, 83/1, Parvati, Pune

Hony. Secretary — Dr. Sharad Khare, 2006, Sadashiv Peth, Tilak Road, Pune

Membership — Annual 13, Life 97, Corporate 4

RANCHI

Chairman — Dr. S.D. Singh, Officer on Special Duty and Student Dean, Ranchi University, Ranchi

Hony. Secretary — Dr. S.P. Sinha, Prof.-cum-Jt. Director, Bihar Institute of Rural Development, Hehal, Ranchi

Membership — Annual 3, Life 39, Corporate 4

SALEM

Chairman — Shri M.F. Farooqui, Collector, Salem

Hony. Secretary — Shri Chidambaram, Personal Assistant to Collector (Panchayat Development), Salem

Membership — Annual 5, Life 10

SANGLI

Chairman — Shri Shivaji Rao Shinde, Collector, Sangli

Hony. Secretary — Shri A.S. Sahasrabudhe, Umashankar, Radhakrishna Extn., Sangli

Membership — Annual 14, Life 18, Corporate 5

SANTHAL PARGANA

Chairman — Shri K.N. Sahay, Principal (Retd.) Deoghar College, Deoghar

Hony. Secretary — Dr. Navanit Sinha, Bela Bagan, Sri Kanto Road, B. Deoghar (Santal Pargana)

Membership — Annual 17, Life 2

SHILLONG

Chairman —

Hony. Secretary — Dr. B. J. Deb, Deptt. of Pol. Sc., North-Eastern Hill University, Mayurbhanj Complex, Nongthymmai, Shillong
Membership — Annual 11, Life 35, Corporate 3

SHOLAPUR

Chairman — Shri Vidyadhar Karandikar, Municipal Commissioner, Solapur Municipal Corporation, Solapur, Maharashtra
Hony. Secretary — Dr. B.A. Katikar, Head, Deptt. of Pol. Sc., Walchand College of Arts and Science, Solapur
Membership — Annual 22, Life 26, Corporate 1

SIROHI

Chairman — Shri Rohit R. Brandon, Registrar, Rajasthan University, Sirohi
Hony. Secretary — Shri B.S. Rathore C/o District Library, Sirohi
Membership — Annual 3, Life 9

SIVAGANGA

Chairman — Shri A. Elangovan, Dist. Collector, Sivaganga
Hony. Secretary — Shri R. Manisekaran, CA I.I.B. Officer, State Bank of India, Sivaganga
Membership — Annual 15, Life 3

THANJAVUR (TANJOR)

Chairman — Shri Vivek Hari Narayana, Collector, Thanjavur
Hony. Secretary — D. Balasubramaniam, Dy. Director (Agriculture), 11, Peddo Permal Colony, Voc Nagar, Thanjavur
Membership — Annual 5, Life 7

TIRUNELVELI

Chairman — Shri V. Ramadoss, Collector, Tirunelveli
Hony. Secretary — Shri S. Srinivasan, Jt. Director of Agriculture (Retd.), 1-A, High Ground Road, Tirunelveli
Membership — Annual 6, Life 16

TRICHY (TIRUCHIRAPALLI)

Chairman — Shri M. Deonadayalan, District Collector, Tiruchirapalli
Hony. Secretary — Shri V.K. Ramachandran, 24, Raghavendrapur Srirangam (Trichy)
Membership — Annual 4, Life 9

UDAIPUR

Chairman —
Hony. Secretary —
Membership — Annual 4, Life 2

UJJAIN

Chairman —

Hony. Secretary —

Membership — Life 5, Corporate 1

VAISHALI

Chairman — Shri M.K. Sahay, District Magistrate, 5, Prayag Niketan Baghmali

Hony. Secretary — Mrs. Veena Sinha, 5, Prayag Niketan, Baghmali, Hajipur, Vaishali

Membership — Annual 2, Life 17

VALLABH VIDYANAGAR

Chairman — Shri H.M. Patel, Savita Bungalow, Bakrol Road, Vallabh Vidyanagar

Hony. Secretary — Dr. H.G. Patel, Prof. in Economics, Sardar Patel University, Vallabh Vidyanagar

Membership — Annual 1, Life 8, Corporate 2

VADODRA (BARODA)

Chairman — Dr. P.K. Das, Managing Director, Gujarat Alkalies & Chemicals Ltd., Yashkamal, Sayajigunj, Vadodra

Hony. Secretary — Prof. V.G. Nandedkar, Prof. of Pol. Sc., Faculty of Arts, The Maharaja Sayajirao University of Baroda, Vadodara

Membership — Annual 15, Life 28, Corporate 3

VALSAD

Chairman — Shri S.K. Lalbhai, Atul Colony, Atul

Hony. Secretary — Shri V.M. Modi, F-1, Atul Colony, Atul

Membership — Annual 47, Life 1, Corporate 4

VELLORE

Chairman — Shri M. Sathiyamoorthi, Collector, North Arcot, Ambedkar, Vellore

Hony. Secretary — Shri S. Narayanaswami, Coop. Sub-Registrar, No. 7, Sakuntala M. Street, Valappad Extn., Vellore

Membership — Annual 7, Life 8

VILLUPURAM

Chairman — Shri T. Satchidanandam, Jt Director of Agriculture, (Training & Visit), Cuddalore, Villupuram

Hony. Secretary — Shri M. Thirugnanasambandam, Agricultural Officer, No. 25, Shanmuga Perunamkoil Street, Keel Perumbakkam, Villupuram

Membership — Annual 2, Life 15

VIRDHUNAGAR

Chairman — Shri T.S. Sridhar, Collector of Kamarajar District, Virdhunagar

Hony. Secretary — Shri N. Chidambaram, Narayana Swamy Villas, 9, Arupukottai Road, Virdhunagar

Membership — Annual 5, Life 7

WARANGAL

Chairman — Prof. V. Bhaskara Rao, Principal, University College, Kakatiya University, Warangal

Hony. Secretary — Dr. C.H. Bala Ramulu, Deptt. of Public Administration, Kakatiya University, Warangal

Membership — Annual 3, Life 91, Corporate 1

Annexure V

TRAINING PROGRAMMES

Sl. No.	Name of the Course/ Duration	No. of Partici- pants	Course Director/ Associate Course Director
Management Development Programmes-I (Sponsored by Department of Personnel and Training)			
A.	<i>Management Orientation Programmes</i>		
1.	Eighth Course on Managerial Finance Aug. 19-24, 1991	29	Smt. S. Saroja
2.	Second Course on Leadership and Motivation Sept. 9-14, 1991	35	Prof. Jaideep Singh
3.	Ninth Course on Zero Base Budgeting Nov. 11-16, 1991	20	Prof. K.S.R.N. Sarma
4.	Second Course on Legal Dimensions of Administrative Decisions Dec. 2-14, 1991	24	Dr. S.S. Singh
5.	Ninth Course on Managerial Finance Dec. 16-21, 1991	22	Dr. (Mrs.) A. Sarada
6.	Twentyninth Course on Budgeting and Financial Control Jan. 13-18, 1992	26	Smt. M. Lakshmiswaramma
7.	Sixteenth Course on Personnel Management Jan. 13-25, 1992	30	Prof. O.P. Minocha
8.	Tenth Course on Zero Base Budgeting Feb. 3-8, 1992	16	Prof. K.S.R.N. Sarma
9.	Third Course on Policy and Administration of Tribal Development Feb. 10-15, 1992	5	Prof. R.N. Thakur
10.	Second Course on Organisational Behaviour Feb. 17-22, 1992	28	Dr. R.B. Puri
11.	Fourth Course on Project Management Feb. 24-29, 1992	14	Prof. Kanti Swarup Shri N.C. Ganguli

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Partici- pants</i>	<i>Course Director/ Associate Course Director</i>
<i>B. Special Programmes</i>			
1.	Seventeenth Advanced Professional Programme in Public Administration July 1, 1991 – March 31, 1992	33	Prof. S.N. Mishra Shri N.C. Ganguli Shri Rakesh Gupta
2.	Eighteenth Management Development Programme for Empanelled Deputy Secretaries of CSS Oct. 28-Nov. 29, 1991	23	Shri N.C. Ganguli Prof. K.N. Kabra Dr. J. Guha Roy
4.	3-Week Training Course for IAS Officers (17-20 years seniority) on Selected Critical Issues of Indian Economic Policy Nov. 11-29, 1991	23	Dr. (Mrs.) Aasha Kapur Mehta
5.	First Training Course on Effective Use of Computers in Administration Jan. 27-Feb. 7, 1992	28	Prof. R.K. Sachdeva Shri N.C. Ganguli

Management Development Programmes-II

<i>A. Fee-based Courses of the Institute</i>			
1.	Seventh Course on Approach to Zero Base Budgeting April 22-26, 1991	12	Prof. K.L. Chawla Dr. (Mrs.) A. Sarada
2.	Seventh Course on Administration of Welfare Measures in Public Sector Enterprises (in collaboration with Department of Public Enterprises) July 29 - Aug. 2, 1991.	12	Prof. R.N. Thakur Shri N.C. Ganguli
3.	Second Orientation Programme on Policy Analysis and Administration of the Public Distribution System at Nainital (in collaboration with U.P. Academy of Administration, Nainital) Nov. 8-15, 1991	19	Shri Anil C. Ittyerah
4.	Eighth Course on Administration of Welfare Measures in Public Sector Enterprises (in collaboration with Department of Public Enterprises) Jan. 20-24, 1991	6	Prof. R.N. Thakur

Sl. No.	Name of the Course/ Duration	No. of Partici- pants	Course Director/ Associate Course Director
5.	Thirteenth Course on Management Accounting Jan. 27-Feb. 7, 1992	10	Smt. S. Saroja
6.	Third Course on Forecasting Techniques for Decision Making Feb. 17-21, 1992	15	Shri Pranab Banerji
7.	Tenth Course on Training of Trainers March 3-7, 1992	11	Prof. O.P. Minocha
<i>B. Sponsored Programmes</i> (At the request of other Organisations)			
1.	Tenth Vertical Interaction Course on Policing a District for IPS Officers (sponsored by BPB&D) July 8-13, 1991	12	Dr. S.S. Singh
2.	Fourth Advanced Workshop on Agricultural Project Planning and Implementation (Computer Aided) (sponsored by Ministry of Agriculture) July 29-August 9, 1991	23	Smt. S. Saroja
3.	Eleventh Vertical Interaction Course on Policing a District for IPS Officers (sponsored by BPP&D) Aug. 26-31, 1991	26	Dr. J. Guha Roy
4.	Second Training Course on Human Resources Development for Officers of Indian Forest Service (sponsored by Ministry of Environment & Forests, Government of India) Sept. 9-13, 1991	25	Dr.(Mrs.) Lipi Mukhopadhyay
5.	Second Orientation Course on Social Development Through Youth Activities (for DDA/APA/Youth Officers in NSS) (sponsored by Department of Youth Affairs and Sports, Ministry of Human Resource Development, Govt. of India) Sept. 23-Oct. 4, 1991	19	Prof. R.N. Thakur Dr.(Mrs.) Shanta Kohli Chandra

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Partici- pants</i>	<i>Course Director/ Associate Course Director</i>
6.	Orientation Programme for Functionaries of Voluntary Welfare Agencies (sponsored by Delhi Social Welfare Advisory Board) Nov. 14-16, 1991	25	Dr. M.K. Narain
7.	Third Course on Human Resources Development for Officers of Indian Forest Service (sponsored by Ministry of Environment & Forests) Dec. 9-13, 1991.	25	Dr.(Mrs.) Lipi Mukhopadhyay
8.	General Management Programme for Super-Time Grade Medical Officers of CHS (sponsored by Department of Health & Family Welfare, Govt. of India) Jan. 27-31, 1992	16	Prof. Kanti Swarup Prof. A.V. Chaturvedi
9.	Fourth Orientation Course on Implementation of Development Programmes for Scheduled Tribes (sponsored by Tribal Development Division, Ministry of Welfare, Govt. of India) Jan. 27-31, 1992	10	Dr.(Mrs.) Lipi Mukhopadhyay
10.	Twelfth Vertical Interaction Course on Policing A District for IPS Officers (sponsored by BPR&D) Feb. 3-8, 1992	14	Dr. J. Guha Roy
11.	Thirteenth Vertical Interaction Course on Policing a District for IPS Officers (sponsored by BPR&D) Feb. 24-29, 1992	31	Dr. S.S. Singh
12.	Second Course on Rural Development Administration and Administration of Anti-Poverty Programmes (sponsored by Department of Rural Development, Ministry of Agriculture, Govt. of India). March 3-7, 1992	8	Prof. R.K. Tiwari

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Partici- pants</i>	<i>Course Director/ Associate Course Director</i>
Centre for Urban Studies			
1.	Seventeenth Course on Valuation and Assessment of Property Taxes April 8-16, 1991	19	Prof. A. Datta
2.	Third Course on Municipal Resource Mobilisation April 22-26, 1991	14	Prof. K.S.R.N. Sarma
3.	Fourteenth Course on Urban Plan Administration July 8-19, 1991	19	Dr. R.K. Wishwakarma
4.	Fourth Course on Managing Slum Improvement Aug. 5-9, 1991	19	Dr. M.K. Narain
5.	Seventh Course on Vigilance in Urban Administration Sept. 4-13, 1991	20	Dr. S.S. Singh
6.	Seventh Course on Management of Urban Development Sept. 16-Oct. 1, 1991	17	Prof. D.D. Malhotra
7.	Third Course on Urban Project Formulation and Appraisal Nov. 25-29, 1991	21	Prof. K.S.R.N. Sarma
8.	Fifth Course on Management Information System of Urban Planning Dec. 16-24, 1991	12	Prof. Girish K. Misra
9.	Fourth Course on Urban Project Implementation Monitoring and Evaluation (UPIME) Jan. 22-31, 1992	24	Prof. Girish K. Misra
10.	Sixth Course on Solid Waste Management and Environmental Cleanliness Feb. 24-28, 1992	13	Shri Rakesh Gupta

STATEMENT ON COURSES CONDUCTED DURING (1959-60 TO 1991-92)

<i>Year</i>	<i>EDP/MDP Programmes</i>	<i>Other Courses</i>	<i>CUS</i>	<i>Total No. of Courses</i>	<i>Total No. of Participants</i>
1959-60				3	41
1960-61				2	58
1961-62				5	96
1962-63				2	57
1963-64				4	79
1964-65				8	157
1965-66				5	104
1966-67				5	77
1967-68	2	3	2	7	123
1968-69	9	3	3	15	374
1969-70	18	4	3	25	675
1970-71	19	7	4	30	741
1971-72	17	9	5	31	778
1972-73	13	9	7	29	647
1973-74	20	9	6	35	847
1974-75	24	15	8	47	1099
1975-76	23	17	8	48	1068
1976-77	22	33	9	64	1678
1977-78	21	30	10	61	1322
1978-79	26	18	10	54	1267
1979-80	32	23	9	64	1621
1980-81	28	19	11	58	1346
1981-82	28	25	9	62	1195
1982-83	28	27	8	63	1324
1983-84	19	25	9	53	1281
1984-85	20	22	9	51	1137
1985-86	33	23	8	64	1530
1986-87	37	13	10	60	1579
1987-88	17	21	9	48	1122
1988-89	23	23	12	58	1342
1989-90	17	20	11	48	988
1990-91	16	22	9	47	904
1991-92	16	19	10	45	882

Annexure VI

**TITLES OF THE DISSERTATIONS SUBMITTED BY THE
PARTICIPANTS OF THE SEVENTEENTH ADVANCED PROFESSIONAL
PROGRAMME IN PUBLIC ADMINISTRATION (1991-92)**

Dissertation Topics and Guides

- Guide: Prof. A.K. Sharma*
Shri K.N. Agrawal : A Study of the Organisational Structure of Central Public Works Department
- Smt. Shalini Sharma : Growth of Coal Sector in India
- Shri Ashutosh Swami : Planning Process for Modernisation of Indian Railway Workshops – Analytical Study
- Guide: Shri Pranab Banerji*
Shri M.Z. Ansari : A Review of Indian Railways Corporate Plan – 1985-200
- Smt. Roli Srivastava : Agricultural Research through International Cooperation: The Indian Experience
- Guide: Prof. S.N. Mishra*
Shri G.S. Aujla : Value and Role Ambivalence in Society and Police
- Shri Satish Chandra : Food Processing Industry in India – Problems and Prospects
- Guide: Dr. (Mrs.) Aasha Kapur Mehta*
Shri S. Banerjee : The Oil Crisis in India, 1990-91
- Shri G.V. Raghunathan : Analysis of Indian Software Scenario: Exports, Government Policies and Export Promotion
- Guide: Dr. R.K. Wishwakarma*
Shri R.K. Das : Acquisition of a Vast Area of Land: A Case Study of Mahajan Field Firing Range, Rajasthan
- Guide: Prof. Jaideep Singh*
Shri Rakesh Chopra : Continuing Engineering for Railway Civil Engineers

- | | |
|-------------------------------------|---|
| Shri S.D. Dimri | : Motivation of Administrative Support Staff of an Industrial Unit - A Study of Gun Carriage Factory - Jabalpur |
| Smt. Minakshi Ghose | : Social Advertising in Central Government |
| <i>Guide: Prof. O.P. Minocha</i> | |
| Dr. Dharam Veer | : The Philosophy of Public Administration of Dr. B.R. Ambedkar |
| Shri Ashok Kumar | : Human Resource Development in Central P.W.D. |
| Shri S.C. Manchanda | : Manpower Planning on Indian Railways — A Corporate Strategy |
| Shri C. Mridha | : Human Resource Development in Ordnance Factories Organisation |
| <i>Guide: Dr. J. Guha Roy</i> | |
| Shri R.S. Dhillon | : Drug Abuse: Various Kinds of Drugs Used for It and Their Effects on Human Body |
| <i>Guide: Prof. Nand Dhameja</i> | |
| Smt. Jyotsna Diesh | : Postal Life Insurance — Growth and Trends |
| <i>Guide: Prof. Kanti Swarup</i> | |
| Shri J.P. Gupta | : Analysis of Time in Sanction and Execution of Project |
| Shri D.V. Singh | : Impact of Quality and Safety Testing and Certification of Indigenous Electronic Products on Export |
| <i>Guide: Prof. R.N. Thakur</i> | |
| Shri Jagdish Harijan | : Wages for Labourers in Unorganised Sectors in India (A Study of Policy and Legislation) |
| Miss Laldingiani Sailo | : Contraceptive Social Marketing: An Innovative Method to Promote Family Welfare — The Indian Experience |
| <i>Guide: Prof. Girish K. Misra</i> | |
| Shri S.C. Jain | : An Integrated Approach to the Development of Squatters Settlements: Issues and Strategy |
| <i>Guide: Shri Shekhar Singh</i> | |
| Shri V.P. Jauhari | : The Contribution of Ganga Action Plan to River Water Cleaning in India |

Guide: Prof. J.C. Kapur
Shri Vinod Khurana

: Computer Applications in the Income Tax Department

Guide: Prof. R.K. Tiwari
Shri Aditya Kumar
Shri Zasanga

: Tourism Policy in India: An Analysis
: A Study on Growth of Postal Network in Mizoram

Guide: Prof. S.K. Goyal
Shri V.K. Misra

: Restructuring the Policy Framework for Encouraging Investment Flows

Guide: Prof. K.N. Kabra
Shri S. Parthasarathy

: Institutional Choice in Dairy Development: A Comparative Analysis of Cooperative, Government and Private Sector Forms of Organisation

Shri A.K. Sharma

: Some Aspects of Underground Economy in India with Special Reference to Organised Crime

Guide: Prof. M.L. Sudan
Shri C.R. Samadder

: Development and Progress of Cooperative Movement in Assam with Special Reference to Its Leadership

Guide: Prof. A. Datta
Shri Tawnluaia

: District Councils in Action - A Comparative Study of the District Councils in Khasi Hills, Meghalaya and South District, Manipur.

Annexure VII

FACULTY AND OTHER SENIOR STAFF

(As on 31st March 1992)

Director

Shri B.C. Mathur*

Professors

Prof. A.V. Chaturvedi
Prof. A. Datta

Prof. Nand Dhameja
Prof. S.K. Goyal
(On deputation to ISID)
Prof. K.N. Kabra
Prof. J.C. Kapur
Prof. D.D. Malhotra
Prof. O.P. Minocha
Prof. S.N. Mishra
Prof. G.K. Misra
Prof. Kamta Prasad

Prof. R.B. Puri

Prof. R.K. Sachdeva
Prof. K.S.R.N. Sarma
Prof. A.K. Sharma
Prof. Jaideep Singh
Prof. K.S. Subramaniam
Prof. M.L. Sudan

Prof. Kanti Swarup
Prof. R.N. Thakur

Prof. R.K. Tiwari

Professor of Management
Professor of Urban Administration and
Development & Municipal Finance
Professor of Financial Management
Professor of Economics and Economic
Administration
Professor of Economics
Professor of Computer in Government
Professor of Urban Management
Professor of Public Administration
Professor of Rural Studies
Professor of Urban Studies
Professor of Economics and Rural
Development
Professor of Organisational Behaviour &
Inter-Personal Relations
Professor of Management
Professor of Urban Finance
Professor of Public Administration
Professor of Behavioural Sciences
Professor of Public Administration
Professor of Rural Development
Administration
Professor of Operations Research
Professor of Sociology and Social
Administration
Professor of Public Administration

Readers

Dr. Radha Kanta Barik
Dr.(Mrs.) Shanta Kohli Chandra
Shri Anil C. Ittyerah
Dr.(Mrs.) Aasha Kapur Mehta

Reader in Public Administration
Reader in Public Administration
Reader in Economics
Reader in Economics

* Shri Umashankar relinquished the charge of Director on December 6, 1991.

Shri Raj K. Nandy
 Mrs. S. Saroja
 Dr. Rajesh Singh
 Dr. S.S. Singh
 Dr. J.N. Upadhyay
 Dr. B.M. Verma
 Dr. R.K. Wishwakarma

Reader in Public Administration
 Reader in Financial Management
 Reader in Behavioural Sciences
 Reader in Administrative Law
 Reader in Rural Development Studies
 Reader in Social Administration
 Reader in Urban Studies.

Lecturer

Shri Pranab Banerji
 Shri N.C. Ganguli
 Shri Rakesh Gupta
 Shri Asish Kothari
 Mrs. M.Lakshmiswaramma
 Dr. (Mrs.) Lipi Mukhopadhyay
 Dr. M.K. Narain
 Dr. Jaytilak Guha Roy
 Dr. (Mrs.) A. Sarada
 Shri Shekhar Singh
 Dr. B.M. Verma
 Miss Sujata Singh **

Lecturer in Economics
 Lecturer in Management Studies
 Lecturer in Urban Studies
 Lecturer in Environmental Studies
 Lecturer in Economics
 Lecturer in Behavioural Sciences
 Lecturer in Social Administration
 Lecturer in Criminal Justice Administration
 Lecturer in Economics
 Lecturer in Environmental Studies
 Lecturer in Social Administration
 Lecturer in Public Administration

Senior Library Staff

Dr. Pandey S.K. Sharma, Librarian
 Shri Suprabhat Majumdar, Dy. Librarian
 Mrs. S. Bakshi, Asstt. Librarian
 Shri Devendra Kumar, Asstt. Librarian
 Shri A.K. Joshi, Asstt. Librarian
 Mrs. Sunita Gulati, Asstt. Librarian
 Shri M.S. Limaye, Asstt. Librarian
 Shri M.C. Mehrishi, Asstt. Librarian
 Shri A.K. Nath, Asstt. Librarian
 Shri M.P. Nayar, Asstt. Librarian
 Shri Suresh Kumar, Asstt. Librarian

Senior Editorial and Publications Staff

Shri M.K. Gaur, Asstt. Editor
 Shri Om Anand, Publications Officer

Senior Administrative Staff

Dr. Brij Bhushan
 Shri S.K. Kohli
 Shri A.S. Nagar

Registrar
 Dy. Registrar (Administration)
 Dy. Registrar (Finance & Estate)

** On Study leave.

Shri S.K. Katyal
Shri B.B. Malhotra
Shri Hari Satya Paul
Shri P.K. Sharma
Shri R.K. Kaushik
Shri K.R. Nair
Shri G.S. Patial
Shri U.S. Rawat
Shri Joginder Singh

Asstt. Registrar (Finance & Estate)
Asstt. Registrar (Coordination)
Asstt. Registrar (Training)
Asstt. Registrar (Administration)
Supdt. (Hostel)
Supdt. (Maintenance)
Supdt. (Training)
Supdt. (Membership)
P.S. to Director

System Analyst-cum-Programmer
Smt. Charu Ashish

Annexure VIII

ACADEMIC CENTRES

(As on March 31, 1992)

I. Centre for Economic Analysis and Financial and Management

- | | |
|---|-----------------------|
| 1. Shri Pranab Banerji | 2. Dr. R.K. Barik |
| 3. Prof. Nand Dhamjea | 4. Prof. K.N. Kabra |
| 5. Prof. G.K. Misra | 6. Prof. Kamta Prasad |
| 7. Prof. M.L. Sudan | 8. Prof. Kanti Swarup |
| 9. Shri Anil C. Ittyerah
(Coordinator) | |

II. Centre for HRD & Behavioural Studies

- | | |
|---------------------------------|---|
| 1. Dr. (Mrs.) Lipi Mukhopadhyay | 2. Prof. O.P. Minocha |
| 3. Prof. D.D. Malhotra | 4. Shri Raj Nandy |
| 5. Prof. A.K. Sharma | 6. Dr. (Mrs.) Rajesh Singh |
| 7. Prof. R.K. Tiwari | 8. Prof. Jaideep Singh
(Coordinator) |

III. Centre for Management Studies, Public Enterprises and Computer Applications

- | | |
|----------------------------|---|
| 1. Prof. A.V. Chaturvedi | 2. Prof. Nand Dhamjea |
| 3. Shri N.C. Ganguli | 4. Shri Rakesh Gupta |
| 5. Prof. J.C. Kapur | 6. Prof. O.P. Minocha |
| 7. Prof. R.K. Sachdeva | 8. Smt. S. Saroja |
| 9. Dr. (Mrs.) Rajesh Singh | 10. Prof. A.K. Sharma |
| 11. Prof. K.S. Subramanian | 12. Prof. Kanti Swarup
(Coordinator) |

IV. Centre for Public Policy, Planning and Environmental Studies

- | | |
|-------------------------|---|
| 1. Dr. R.K. Barik | 2. Prof. A. Dai'a |
| 3. Prof. K.N. Kabra | 4. Shri Ashish Kothari |
| 5. Prof. Kamta Prasad | 6. Prof. R.K. Sachdeva |
| 7. Shri Shekhar Singh | 8. Dr. S.S. Singh |
| 9. Dr. R.K. Wishwakarma | 10. Dr. (Mrs.) Aasha Kapur Mehta
(Coordinator) |

V. Centre for Rural Studies

- | | |
|---------------------------------|---------------------------------------|
| 1. Shri Pranab Banerji | 2. Dr. (Smt.) Shanta Kohli
Chandra |
| 3. Shri Anil C. Ittyerah | 4. Smt. M. Lakshmiswaramma |
| 5. Dr. (Smt.) Lipi Mukhopadhyay | 6. Prof. S.N. Mishra |
| 7. Prof. G.K. Misra | 8. Prof. Kamta Prasad |
| 9. Dr. J. Guha Roy | 10. Dr. (Smt.) A. Sarada |

11. Prof. M.L. Sudan
13. Dr. B.M. Verma

12. Prof. R.K. Tiwari
14. Dr. J.N. Upadhyay
(Coordinator)

VI. Centre for Social Welfare Administration & Administration of Justice

1. Dr.(Mrs.) Shanta Kohli Chandra
2. Prof. S.N. Mishra
3. Dr. M.K. Narain
4. Dr. S.S. Singh
5. Dr. J.N. Upadhyay
6. Dr. Jaytilak Guha Roy
7. Prof. R.N. Thakur
8. Dr. B.M. Verma
(Coordinator)

VII. Centre for Urban Studies

1. Prof. A. Datta
2. Shri Rakesh Gupta
3. Prof. D.D. Malhotra
4. Prof. G.K. Misra
5. Dr. M.K. Narain
6. Prof. R.N. Thakur
7. Dr. R.K. Wishwakarma
8. Prof. K.S.R.N. Sarma
(Coordinator)

**AUDITORS REPORT TO THE MEMBERS OF
THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

We have audited the attached Balance Sheet of the Indian Institute of Public Administration as at 31st March, 1992, and Income and Expenditure Account for the year ended on that date and report that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our Audit and that in our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view:

- (i) In case of the Balance Sheet, the state of affairs of the Institute as at 31st March, 1992, and
- (ii) In case of the Income and Expenditure Account, of the excess of Expenditure over Income for the year ended on that date.

18th August, 1992

THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

THE INDIAN INSTITUTE OF PUBLIC

Balance Sheet as at

<i>As at 31st March, 1991</i>	<i>LIABILITIES</i>	
	Funds	
2,46,75,030	As per Schedule 'A' attached	3,01,54,885.47
	Grants	
	Unutilised Balance of Grants	29,91,160.54
30,86,408	As per Schedule 'B' attached	
	Deposits	
2,89,031	Security Deposit (including Deposits from contractors)	3,57,755.45
	Liabilities & Provisions	
3,63,581	As per Schedule 'C' attached	4,69,305.73
3,23,238	Excess of Income over Expenditure	
	I.I.P.A. Employees Contributory Provident Fund	
2,48,56,398	As per Contra	2,62,19,346.07
<u>5,35,93,686</u>	GRAND TOTAL	<u>6,01,92,453.26</u>

Notes to Accounts
(as per Schedule 'G' Attached)

As per our Report of even date.
Examined and found correct
THAKUR, VAIDYANATH AIYAR & Co.
Chartered Accountants
New Delhi
Dated: 18th August, 1992

S.B. CHAVAN
Chairman

IX

ADMINISTRATION, NEW DELHI

31st March, 1992

(Figures in Rupees)

<i>As at 31st March 1991</i>	<i>ASSETS</i>	
	Fixed Assets	
1,61,79,997	As per Schedule 'D' attached	2,05,61,183.05
	Gross Block at Cost	
	Current Assets, Loans & Advances	
26,27,975	As per Schedule 'E' attached	24,31,703.25
	Investment of Funds	
90,32,274	As per Schedule 'F' attached	88,42,600.00
	Grants/Fees Recoverable	
8,97,042	As per Schedule 'B' attached	11,79,956.32
	Excess of Expenditure over Income	
	As per account annexed	12,80,902.21
	Less: Excess of Income over	<u>3,23,237.64</u>
—	expenditure as per last account	9,57,664.57
	HPA Employees Contributory Provident Fund	
2,48,56,398	As per Contra	2,62,19,346.07
<u>5,35,93,686</u>	GRAND TOTAL	<u>6,01,92,453.26</u>

M. WADHWANI
Director & Member-Secretary

G.C.L. JONEJA
Honey, Treasurer

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

Schedule 'A': Reserves and Funds as at 31st March, 1992

(Figures in Rupees)

<i>As at 31st March, 1991</i>			
	Life Membership Capital Fund		
25,99,467	As per last account	25,99,466.75	
	Additions during the year	<u>1,59,248.00</u>	27,58,714.75
	Corporate Membership Capital Fund		
1,30,000	As per last account	1,30,000.00	
	Additions during the year	<u>75,785.00</u>	2,05,785.00
	Assets Fund		
1,61,79,997	As per last account	1,61,79,997.05	
	Add: Cost of assets purchased during the year	<u>43,81,186.00</u>	2,05,61,183.05
	Staff Benevolent Fund		
36,423	As per last account	36,423.07	
	Additions during the year	<u>12,556.64</u>	48,979.71
	Gratuity Reserve Fund		
	As per last account	19,98,609.53	
	Add: Contribution/Interest etc. recd. during the year	<u>9,57,916.60</u>	
		<u>29,56,526.13</u>	
19,98,609	Less: Paid during the year	<u>1,51,339.00</u>	28,05,187.13
	Annual School Prize Fund		
	As per last account	21,567.78	
	Add: Interest recd.	<u>2,128.43</u>	
		<u>23,696.21</u>	
21,568	Less: Paid as Prizes	<u>1,498.00</u>	22,198.21
<u>2,09,66,064</u>	Carried over		<u>2,64,02,047.85</u>

(Figures in Rupees)

As at 31st
March, 1991

2,09,66,064	Brought Forward	2,64,02,047.85
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Research Revolving Fund

6,61,530	As per last account	6,61,530.00
	Add: Interest received	<u>61,451.85</u>
		7,22,981.85
	Less: Expenditure on Studies	<u>1,86,752.00</u>
		5,36,229.85

Ford Foundation IV Fund (Interest)

1,30,077	As per last account	1,30,076.78
	Less: Payments made during the year	<u>378.40</u>
		1,29,698.38

Research Endowment Fund

29,08,050	As per last account	29,08,049.91
	Add: Interest recd.	<u>4,41,174.25</u>
		33,49,224.16
	Less: Expenditure during the year on publications/ Library Subscription	<u>2,67,874.00</u>
		30,81,350.16

Computer Fund

9,309	As per last account	9,309.23
	Less: Payments made during the year	<u>3,750.00</u>
		5,559.23

2,46,75,030**TOTAL**3,01,54,885.47

THE INDIAN INSTITUTE OF PUBLIC

Schedule 'B': Details of Grants Received and

Source	<i>Balance of unutilised/ recoverable grant as on 1.4.91</i>
I. Grants from Ministry of Urban Development, New Delhi	(-) 3,78,966.93
II. Grants from ICSSR, New Delhi	21,350.02
III. Grants from Ministry of Rural Development, New Delhi.	(-) 38,337.92
IV. Grants from Ministry of Personnel, Public Grievances and Pensions, New Delhi (Non-Recurring)	18,56,220.97
V. Grants from Ministry of Personnel, Public Grievances and Pension, New Delhi.	1,30,672.78
VI. Grants for Study Tour for APPPA Participants	3,01,906.55
VII. Other Grants	2,65,020.21
VIII. Consultancy Assignments	31,500.37
TOTAL	<u>21,89,366.05</u>

ADMINISTRATION, NEW DELHI

Expenditure Incurred during the year ended 31st March, 1992

<i>(Figures in Rupees)</i>			
<i>Receipts/ Adjustments during the year</i>	<i>Total</i>	<i>Payments</i>	<i>Balance of unutilised/ recoverable grant as on 1.4.91</i>
16,49,245.00	12,70,278.07	18,23,585.00	(-) 5,53,306.93
1,53,739.00	1,75,089.02	1,52,865.00	22,224.02
8,262.35	(-) 30,075.57	616.00	(-) 30,691.57
32,77,328.03	51,33,549.00	38,02,213.45	13,31,335.55
10,23,043.00	11,53,715.78	10,98,274.90	55,440.88
3,35,148.45	6,37,055.00	1,68,363.00	4,68,692.00
11,81,896.90	14,46,917.11	11,10,706.21	3,36,210.90
5,57,386.00	5,88,886.37	4,07,587.00	1,81,299.37
<u>81,86,048.73</u>	<u>1,03,75,414.78</u>	<u>85,64,210.56</u>	<u>18,11,204.22</u>
Unutilised balance of grants — carried over to next year			29,91,160.54
Grants Receivable — carried over to next year			(-) 11,79,956.32
Net Balance			<u>Rs. 18,11,204.22</u>

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'C': Liabilities and Provisions as at 31st March, 1992

(Figures in Rupees)

<i>As at 31st March, 1991</i>	<i>Particulars</i>		
2,576	Unpaid salaries		2,494.00
36,564	Canteen Contractor/Mess charges		49,029.00
13,413	Honorarium payable to Faculty members for Consultancy Assignments/Projects		4,317.15
60,578	State Cheques Account		51,494.43
450	Suspense Account		925.00
—	CP Fund		4,056.00
2,50,000	Overdraft from U.Co. Bank, Supreme Court Compound, New Delhi		
—	Teacher Welfare Fund		35.00
	Construction of Additional Floor on Institute Building		
	Amount received from IAMR during the year	12,66,240.00	
	Less: Excess expenditure as at March 31, 1991	<u>9,09,284.85</u>	3,56,955.15
<u>3,63,581</u>	TOTAL		<u>4,69,305.73</u>

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'D': Fixed Assets Forming Part of the Balance Sheet as at 31st March, 1992

<i>(Figures in Rupees)</i>			
<i>Particulars</i>	<i>Cost as at 1.4.91</i>	<i>Addition/ Write off/ Adjustment</i>	<i>Cost as at 31.3.92</i>
Buildings	73,45,990.09	9,31,555.00	82,77,545.09
Furniture & Fixtures	7,09,863.82	8,39,933.00 (-) 30,251.00*	15,19,545.82
Air Conditioning Equipment & Water Coolers	3,42,155.76	3,29,175.00 (-) 50,392.00*	6,20,938.76
Library Books	31,09,908.14	2,73,580.00	33,83,488.14
Vehicles	2,49,124.37	—	2,49,124.37
Film Projector & Stage Equipments (Auditorium)	2,19,501.46	22,510.00	2,42,011.46
Office Equipments and Training Aids	20,02,558.49	19,07,542.00 (-) 44,376.00*	38,65,724.49
Library Equipments	2,29,022.60	12,135.00	2,41,157.60
Hostel and Mess Equipments	3,33,539.46	27,488.00	3,61,027.46
Internal Communication	4,17,153.00	1,00,777.00	5,17,930.00
Centre for Rural Development Administration — Furniture, Staff Car & Books	3,71,209.86	17,196.00	3,88,405.86
CUS — Library Books	5,18,519.19	9,156.00	5,27,675.19
CUS — Furniture Fixture & Office Equipment	1,37,252.52	13,189.00	1,50,441.52
APPPA — Library Books	1,94,198.29	21,969.00	2,16,167.29
TOTAL	1,61,79,997.05	45,06,205.00 (-) 1,25,019.00*	2,05,61,183.05
Previous Year	1,32,00,975.20	29,79,021.85	1,61,79,997.05

* Cost of assets written off during the year.

13,89,812.71

(Figures in Rupees)

As at 31st
March, 1991

5,02,009	Brought Forward		13,89,812.71
80	Employees Group Insurance Scheme		1,120.00
	Loans		
	To employees for purchases		
	of Conveyance	1,39,796.00	
	Fan	40.00	
10,70,509	For House Bldg.	<u>7,53,072.00</u>	8,92,908.00
	Advances		
	Festival Advance	29,760.00	
	For Expenses	4,289.96	
56,923	For T.A.	22,918.00	
	Amount recoverable from staff	<u>224.58</u>	57,192.54
	Deposit		
	For Electricity	66,260.00	
	For Tel.(OYT)	9,500.00	
89,170	Others	<u>14,910.00</u>	90,670.00
	Construction of		
	Addl. Floor on		
9,09,284	Institute Building		—
<u>26,27,975</u>	TOTAL		<u>24,31,703.25</u>

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'F': Investment of Funds as at 31st March, 1992

(Figures in Rupees)

As at 31st
March, 1991

	Gratuity Reserve Fund		
	Special Term Deposit		
	with UCO Bank	20,66,100.00	
	Fixed Deposits with		
	- UCO Bank	92,800.00	
22,76,550	- State Bank of India	3,26,250.00	24,85,150.00
	Research Revolving Fund		
	Special Term Deposit		
	with UCO Bank	1,91,300.00	
	Fixed Deposits with		
	- UCO Bank	3,81,870.00	
7,77,170	- State Bank of India	1,14,000.00	6,87,170.00
	Research Endowment Fund		
	Special Term Deposit with		
	UCO Bank	22,95,700.00	
28,57,900	Fixed Deposits with		
	UCO Bank	6,63,200.00	29,58,900.00
	Annual School Prize Fund		
18,900	Fixed Deposit with UCO Bank		18,900.00
	Staff Benevolent Fund		
26,100	Fixed Deposit with UCO Bank		46,100.00
	Life Membership Fund		
21,51,380	Fixed Deposit with UCO Bank		25,34,380.00
	Corporate Membership Capital Fund		
1,00,000	Fixed Deposit with UCO Bank		1,00,000.00
12,000	S.D. from Contractors		
	F.D. with UCO Bank		12,000.00
8,12,274	Grant from Dept. of Personnel		
	for Equipment (NR)		-
90,32,274	TOTAL		88,42,600.00

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'G': Notes Forming Parts of Accounts for the
Year Ended 31st March, 1992

1. As advised by Director of Audit, Central Revenue, New Delhi
 - (a) Income and Expenditure is accounted for on cash basis.
 - (b) No depreciation on Fixed Assets has been provided in the Accounts.
 - (c) Value of stock of stationery, paper & maintenance items as at 31st March, 1992, has not been shown in schedule 'E' of Current Assets as the same has been charged as an expenditure at the time of their purchase.
 - (d) The value of stock of Institute's publications amounting to Rs. 5,56,668 as at 31.3.1992 has not been shown in Schedule 'E' of Current Assets. However, quantitative records are being maintained.
 - (e) Interest accrued but actually not received on investments has not been provided for in the accounts during 1991-92 as was done last year.
 - (f) A separate account is being maintained for C.P. Fund, for IIPA. However, total balances have been incorporated on the liabilities and assets side in the main Balance Sheet as at 31st March, 1992.
2. The annual accounts of the Institute have been prepared in an abridged form. However, complete details of income and expenditure incurred on various projects and programmes, duly audited, have been maintained by the Institute.

THE INDIAN INSTITUTE OF PUBLIC

Income and Expenditure Account

<i>Figures for previous year</i>	<i>EXPENDITURE</i>	
	Pay & Allowances including contribution to CPF:	
20,30,013	Faculty and Supporting Staff	22,12,203.00
6,21,531	Office of Academic Activities	6,73,173.00
39,187	T.A. to Faculty Members	68,874.00
—	Honorarium to Experts	6,750.00
8,500	Essay Prize Expenses	15,000.00
1,49,925	Research Seminars, Conferences and Group discussions including Case Studies	1,86,752.00
	Library	
	Pay & Allowances including contribution to C.P. Fund	9,44,647.80
	Newsletters & Periodicals	3,57,426.00
12,74,101	Binding charges	1,448.00
		<hr/>
	Publications	
	Pay & Allowances including contribution to CPF	5,28,440.00
	Journals and Periodicals	3,45,681.00
12,24,110	Other Publications	2,63,774.00
	Royalty to Authors	16,966.00
	Hon. to Correspondents	3,150.00
		<hr/>
<hr/> 53,47,367	Carried Over	<hr/> 56,24,284.80

ADMINISTRATION, NEW DELHI

for the Year Ended 31st March, 1992

(Figures in Rupees)

<i>Figures for previous year</i>	<i>INCOME</i>	
97,21,000	Grant-in-aid from Govt. of India, Ministry of Personnel & Training Recurring Grant	1,09,00,000.00
	Subscriptions	
	Ordinary Members	1,04,952.00
	Associate Members	7,470.00
	Corporate Members	1,77,000.00
	Library Members	130.00
1,44,861	Students Members	4,112.00
		2,93,664.00
2,49,666	Interest on Life Membership Fund/ Corporate Membership Fund	2,85,887.93
	Income from Publication	
	Subscription and sale of Journal and Periodicals	1,62,813.50
	Sale of Other Publication	1,51,685.25
	Subsidy from ICSSR for Docu. in Public Adm.	6,000.00
3,40,210	Amount transferred from Research Endowment Fund	3,20,498.75
11,86,298	Receipts/Fees from various paid courses (MDP)	2,64,874.00
3,03,272	Fee from various courses (MOP)	11,20,346.92
		3,48,000.00
1,19,45,307	Carried Over	1,35,33,271.60

<i>Figures for previous year</i>	<i>EXPENDITURE</i>	
53,47,367	Brought Forward	56,24,284.80
	Promotion of Branches Activities	
	Share of Membership	
	Subscription to Branches	83,580.00
	Share of Interest on Life	
	Membership Fund	97,229.00
	Contribution to Branches	1,450.00
	Research Subvention to	
	Branches	50,000.00
2,50,517	Regional Seminars and	
	conferences	<u>85,045.00</u>
		3,17,304.00
	Maintenance of Building, Hostel and Garden	
	Pay & Allowances including	
	contri. to C.P. Fund Maint.	5,99,680.00
	Hostel Staff	6,33,289.00
	Repairs & Maintenance	5,53,480.00
	Water & Electy. charges	11,70,008.20
	Rent, Rates & Taxes	81,581.00
	Hostel General Charges	78,881.00
28,06,659	Renovation of Lecture Hall	<u>4,450.00</u>
		31,21,369.20
	Administrative Services	
	Pay & Allowances including	
	contribution to C.P. Fund	
	Administration	13,13,666.00
	Accounts	4,17,868.00
16,11,180	Travelling Allowance Institute	<u>82,868.00</u>
		18,14,402.00
1,62,039	Security Arrangements	1,76,702.00
<u>1,01,77,762</u>	Carried Over	<u>1,10,54,062.00</u>

(Figures in Rupees)

<i>Figures for previous year</i>	<i>INCOME</i>	
1,19,45,307	Brought Forward	1,35,33,271.60
47,456	Receipts/Fees from Consulting Assignments (Net)	2,76,588.00
1,49,926	Amount Transferred from Research Revolving Fund	1,86,752.00
	Rents	
	Hostel	8,46,852.00
	Residential Quarters	64,707.00
	Auditorium	20,442.00
8,75,823	Others including bedding	6,491.00
	Miscellaneous Income	
	C.H.S. Recoveries	6,379.00
	Interest on Saving A/c /Bank deposit	263.00
	Licence fee from Hostel/Mess and Canteen contractor	9,715.00
	Interest on House building Advance	71,949.00
	Interest on Conveyance Advn.	6,425.00
	Maintenance Charges for Conference Hall etc.	10,440.00
	Service Charges	2,11,375.00
	Miscellaneous receipts	46,995.16
	Hostel/Lounge/Lawn Charges	5,300.00
	Photo Copying Charges	17,478.00
	Receipt from project equipments	2,25,757.00
	Other Income	70,000.00
	Sales of old Typewriters	1,70,629.00
7,89,113	Receipts from Risograph	47,786.00
1,38,07,625	Carried Over	1,58,35,594.76

<i>Figures for previous year</i>	<i>EXPENDITURE</i>	
1,01,77,762	Brought Forward	1,10,54,062.00
	Office Expenses	
	Printing & Stationery (Net)	61,858.00
	Running Charges of Photo	
	Copying Machine	75.00
	Postage & Telegrams	2,06,241.05
	Telephone Charges	3,55,492.40
	Repairs maint. and running	
	charges of Risograph	5,01,498.00
12,82,215		11,25,164.45
	Services & Supplies	
	Legal expenses	59,141.00
	Liveries	87,225.00
	Conveyance charges	59,664.00
	Motor Car expenses	60,741.15
	Jeep Expenses	100.00
	Amenities to Staff	3,000.00
	Contingencies &	
	Miscellaneous	78,794.89
	Honorarium to Auditors	7,500.00
	Repair Maintenance & Replace-	
	ment of Project equipment	2,68,422.00
7,33,341		6,24,588.04
2,96,018	Meetings - T.A.	3,54,270.00
1,21,427	Overtime Allowance	2,56,377.00
29,903	Pay & Allowances - Leave Reserve	32,032.00
	Pay & Allow - Research &	
	Consultancy Unit	1,23,086.00
1,12,569	-do- Computer Centre	1,28,678.00
78,789	-do- Misc. Services	79,065.00
45,570	Gratuity	4,00,000.00
1,28,47,594	Carried Over	1,41,77,322.49

(Figures in Rupees)

<i>Figures for previous year</i>	<i>INCOME</i>	
1,38,07,625	Brought Forward	1,58,35,594.76
2,19,174	Recovery of Overhead Charges from Research Projects/Programmes	2,34,954.52
1,40,26,799	Carried Over	1,60,70,549.28

<i>Figures for previous year</i>	<i>EXPENDITURE</i>	
1,28,47,594	Brought Forward	1,41,77,322.49
	Centre for Rural Development Administration	
	Pay Allowances including contribution to C.P. Fund	11,60,345.00
	Printing & Stationery	1,794.00
	Contingencies & Misc.	1,025.00
	T.A. Expenses	9,403.00
11,02,941	Library subscription to Newsletters & Periodicals	15,070.00
6,09,761	Expenditure incurred on MDP Courses	4,72,290.00
4,27,018	Transferred to Assets Fund to match cost of assets (Recurring)	10,24,664.00
4,03,007	Expenditure incurred on MOP Courses	2,63,205.00
737	Refund of unutilized grant for Radio and Colour T.V.	—
74,740	Interest on short-term loan from UCO Bank	1,01,314.00
—	Cost of Furniture, Fixture, Office Equipment etc. written off	1,25,019.00
<u>1,54,65,798</u>	GRAND TOTAL	<u>1,73,51,451.49</u>

As per our Report of even date,
Examined and found correct.

THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

M. WADHWANI
Director

<i>(Figures in Rupees)</i>		
<i>Figures for previous year</i>	<i>INCOME</i>	
1,40,26,799	Brought Forward	1,60,70,549.28
14,38,999	Excess of expenditure over income carried over to Balance Sheet	12,80,902.21
<u>1,54,65,798</u>	GRAND TOTAL	<u>1,73,51,451.49</u>

G.C.L. JONEJA
Hony. Treasurer

INDIAN INSTITUTE OF PUBLIC
Receipt and Payment Account for the

<i>RECEIPTS</i>			
Opening Balances			
Cash in hand	—		
Imprest Petty cash	<u>547.91</u>	547.91	
UCO Bank, IIPA Extn.			
Counter, New Delhi			
Current Account		3,05,439.44	
UCO Bank, Supreme Court, New Delhi			
In Current Account		500.00	
S.B.I., New Delhi			
In Current Account		42,138.61	
First National City Bank, New York			
In Saving A/c	1,35,112.27		
In Current A/c	<u>5,852.33</u>	<u>1,40,964.60</u>	4,89,590.56
Part 'A'			
Recurring/non-recurring			
grant from Government of India and			
Internal receipts (Schedule I)			1,97,27,358.31
Part 'B'			
Funds, Deposits and Advance			
(Schedule II)			28,46,392.19
Part 'C'			
Grant for Research Projects etc.			
(Schedule III)			48,97,556.00
GRAND TOTAL:			<u>2,79,60,897.06</u>

ADMINISTRATION, NEW DELHI

Year Ended 31st March, 1992

(Figures in Rupees)

<u>PAYMENTS</u>			
Part 'A'			
Expenditure against recurring/ Non-recurring grant from Government of India and Internal Receipts (Schedule I)			2,13,56,704.94
Part 'B'			
Payment out of Funds, Deposits and Advances (Schedule II)			4,68,868.65
Part 'C'			
Expenditure against grants for Research Projects etc.			47,50,832.41
Closing Balance			
Cash in hand	4,305.00		
Imprest petty cash	<u>324.91</u>	4,629.91	
UCO Bank, IIPA Extn. Counter, New Delhi In Current/Saving Accounts		12,08,533.84	
UCO Bank, Supreme Court, New Delhi In Current Account		500.00	
S.B.I., New Delhi In Current A/c		30,241.11	
F.N.C. Bank, New York In Saving A/c		<u>1,40,586.20</u>	13,84,491.06
GRAND TOTAL			<u><u>2,79,60,897.06</u></u>

THE INDIAN INSTITUTE OF PUBLIC

Schedule I of Receipts

Part 'A'-(i) Grant from the Government of India

<i>RECEIPTS</i>		
Recurring Grant		
Grant-in-aid from Deptt. of Personnel & Training, (Recurring)		1,09,00,000.00
Subscriptions		
Ordinary Members	1,04,952.00	
Associate Members	7,470.00	
Corporate Members	1,77,000.00	
Library	130.00	
Interest on Corporate Membership	10,869.44	
Capital Fund		
Interest of Life Membership Fund	2,75,018.49	
Student Membership	<u>4,112.00</u>	5,79,551.93
Carried Over		<u>1,14,79,551.93</u>

ADMINISTRATION, NEW DELHI

and Payment Account

and Internal Receipts

(Figures in Rupees)

PAYMENTS

Pay and Allowances

Faculty	12,79,742.00	
Employer's Contribution to C.P.Fund	56,999.00	
Supporting Staff	8,40,280.00	
Empl. Cont. to C.P. Fund	35,182.00	
Leave Reserve	30,737.00	
Employer's Contribution to C.P.Fund	1,295.00	
Office of Academic Activities	6,44,960.00	
Employer's Contribution to C.P.Fund	28,213.00	
Library	9,08,974.80	
Employer's Contribution to C.P.Fund	35,673.00	
Journal & Publication	5,06,072.00	
Employer's Contribution to C.P.Fund	22,368.00	
Hostel	6,08,642.00	
Employer's Contribution to C.P.Fund	24,647.00	
Maintenance	5,74,377.00	
Employer's Contribution to C.P.Fund	25,303.00	
Administration	12,65,228.00	
Employer's Contribution to C.P.Fund	48,438.00	
Accounts	3,99,897.00	
Employer's Contribution to C.P.Fund	17,971.00	
Research & Consultancy Unit	1,17,696.00	
Employer's Contribution to C.P.Fund	5,390.00	
Computer Centre	1,24,758.00	
Empl. Cont. to C.P. Fund	3,920.00	
Miscellaneous Services	76,905.00	
Empl. Cont. to C.P. Fund	2,160.00	
O.T.A. - IIPA	2,56,377.00	
Gratuity	4,00,000.00	83,42,204.80

Carried Over

83,42,204.80

RECEIPTS

Brought Forward

1,14,79,551.93

Income from PublicationsSubscription & Sale of Journal &
other Publications

3,14,498.75

Subsidy from ICSSR for D.P. Admn.

6,000.00

Rent From

Residential Quarters

64,707.00

Auditorium

20,442.00

Hostel

8,46,852.00

Bedding etc.

489.00

Others

6,002.00

9,38,492.00

Miscellaneous Receipt

9,00,491.16

Receipts on account of overhead
charges

2,34,954.52

Other Items of Receipts

Conveyance Advance (Refund)

1,36,667.00

Festival Advance

"

48,240.00

House Building

Advance

"

1,94,094.00

Fan Advance

"

480.00

3,79,481.00

 Carried Over

 1,42,53,469.36

*(Figures in Rupees)***PAYMENTS**

Brought Forward		83,42,204.80
Centre for Rural Development		
Administration		
Pay & Allowances		11,07,479.00
Employer's Contribution to C.P.Fund	52,866.00	
Printing & Stationery	1,794.00	
Contingency & Miscellaneous	1,025.00	
Library Books	17,196.00	
Travelling Allowance	9,403.00	
Library Subscription to Newsletter and Periodicals	15,070.00	12,04,833.00
Travelling Expenses		
Faculty	68,874.00	
Institute's Staff	82,868.00	
Meetings	3,54,270.00	5,06,012.00

Carried Over

1,00,53,049.80

RECEIPTS

Brought Forward	1,42,53,469.36
Fee from Consulting Assignment (Net)	2,76,588.00
Amount transferred from Research Endowment Fund	2,64,874.00
Amount transferred from Research Revolving Fund	1,86,752.00

Carried Over

1,49,81,683.36

(Figures in Rupees)

PAYMENTS

Brought Forward		1,00,53,049.80
Campus Maintenance		
Repairs & Maintenance	5,53,480.00	
Hostel General Charges	78,881.00	
Hostel Improvement/Equip.	3,520.00	
Boundary Wall	1,476.00	
Rents, Rates and Taxes	81,581.00	
Water & Electricity Charges	11,70,008.20	
Security Arrangement	1,76,702.00	20,65,648.20
Contingencies & Miscellaneous Expenses		
Printing & Stationery	61,858.00	
Maint. & Running charges of	75.00	
Photocopying Machine		
Repairs/Maint. & Replacement of		
Project Equipment	2,68,422.00	
Telephone Charges	3,54,492.40	
Postage & Telegrams	2,06,241.05	
Miscellaneous	2,33,514.89	
Repairs, Maint. & Replacement of	5,01,498.00	16,26,101.34
Risograph		
Services & Supplies		
Liveries	87,225.00	
Conveyance Charges	59,664.00	
Motor Car Expenses	60,741.15	
Matching Grant to Staff Ben. Fund	5,735.00	
Jeep expenses	100.00	
Amenities to staff	3,000.00	2,16,465.15
Carried Over		1,39,61,264.49

RECEIPTS

Brought Forward

1,49,81,683.36

Carried Over

1,49,81,683.36

(Figures in Rupees)

<i>PAYMENTS</i>		
Brought Forward		1,39,61,264.49
Office Equipment		1,67,012.00
Honorarium to Experts		6,750.00
Honorarium to Auditors		7,500.00
Promotion of Branch's Activities		3,17,304.00
Library		
Books	1,74,103.00	
Subscription to Newsletter and Periodicals	3,57,426.00	
Binding Charges	1,448.00	
Library Equipment	12,135.00	5,45,112.00
Publication of:		
Journal	3,20,462.00	
Newsletter	29,490.00	
Document in Public Administration	(-) 4,271.00	
Other Publications	2,63,774.00	
Honorarium to Correspondents	3,150.00	
Royalty to Authors	16,966.00	6,29,571.00
Research, Seminars & Conferences		
(a) Research Seminars, Conferences and Group Discussions	6,535.00	
(b) Research Projects/Seminars Expenses	1,80,217.00	1,86,752.00
Essay Prize		15,000.00
Advances to Employees		
House Building Advance	98,460.00	
Festival Advance	50,400.00	
Conveyance Advance	55,180.00	2,04,040.00
Expenditure on MDP Courses (MDP-II)		4,72,290.00
Carried Over		1,65,12,595.49

RECEIPTS

Brought Forward		1,49,81,683.36
Fee from Management Development Programmes		11,20,346.92
Fee from Deptt. of Personnel for Courses under MOP (MDP-I)		3,48,000.00
Total PART 'A'(I)		1,64,50,030.28
Excess expenditure as at 31.3.92		18,95,306.88
		1,83,45,337.16
Part A(II): Non-Recurring Grants for		
(i) Renovation of Lecture Halls etc. Balance from last year (Rs.10 lakh)		7,89,052.00
(ii) Renovation plan of the Institute		
Balance from last year	8,43,947.00	
Received during the year	2,51,183.00	10,95,130.00
(iii) Repair & Recarpetting of Roads		
Balance from last year		2,00,000.00
(iv) Purchase of Equipment - Computers		
Balance from last year	8,12,273.97	
Received during the year	1,76,145.03	9,88,419.00
(v) Annual Plan Grant		
Received during the year		28,50,000.00
		59,22,601.00
Total Receipt during the year 1991-92		
Total Part A (I)	1,64,50,030.28	
A(II)	32,77,328.03	1,97,27,358.31

Certified that against the grant-in-aid of Rs. 109.00 lakh received from the Govt. of India, Ministry of Personnel and Training, Public Grievances and Pensions, Department of Training, New Delhi during 1991-92, a total sum of Rs.1,27,95,306.88 paise (including excess expenditure of Rs.15,69,536.67 paise as at 31.3.1991) has been utilised on recurring expenditure during 1991-92 thus leaving an overspent balance of Rs.18,95,306.88 paise which has been carried over to be adjusted during 1992-93.

Out of the grant-in-aid of Rs. 10 lakh received during 1988-89 for Renovation of class rooms an amount of Rs. 1,55,988 had been utilised during 1989-90, and the amount Rs. 56,335 was utilised during 1990-91. Out of the balance of Rs. 7,89,052 (including Rs. 1,375 received towards cost of tender forms) a further expenditure of Rs. 7,78,691 has been incurred during 1991-92 leaving a balance of Rs. 10,361 which has been carried over to be utilised during 1992-93.

THAKUR VAIDYANATH AIYER & CO.
Chartered Accountants

S.B. CHAVAN
Chairman

(Figures in Rupees)

PAYMENTS		
Brought Forward		1,65,12,595.49
Exp. on MOP(MDP-I) Courses		2,63,205.00
Total PART 'A' Recurring		1,67,75,800.49
Add - Excess expenditures as at 31.3.91		15,69,536.67
Total:		1,83,45,337.16
Part A (II) Non-Recurring Grant		
(i) Renovation Lecture Halls etc.		7,78,691.00
(ii) Renovation Plan of the Institute		
(a) Internal communications	1,00,777.00	
(b) Renovation of bath rooms	80,206.00	
(c) Renovation of Dining Hall	5,61,247.00	
(d) Air-Conditioning Equip.	3,52,900.00	10,95,130.00
(iii) Repair & Recarpetting of Roads		2,00,000.00
(iv) Purchase of Equipment-Computers		9,78,670.45
(v) Annual Plan Grant		
(a) Faculty Development	53,378.00	
(b) Development of Trg.Complex	3,70,609.00	
(c) Development of Computer Centre	53,480.00	
(d) Development of Library	10,50,946.00	15,28,413.00
Total Part A(ii)		45,80,904.45
Total Expd. during 1991-92		
Part A (i)	1,67,75,800.49	
(ii)	45,80,904.45	2,13,56,704.94

It is further certified that the Non-recurring grants received were utilised as indicated below:

1. Out of the grant of Rs.19.66 lakh for Renovation Plan of the Institute, an amount of Rs.4,16,001 was utilised during 1989-90 and an amount of Rs. 7,06,052 was utilised during 1990-91. The balance of Rs. 8,43,947 plus grant of Rs. 2,51,183 received during 1991-92 has been utilised in full during the year 1991-92.
2. Grant in-aid of Rs. 2 lakh for repair and recarpetting of roads, received during 1990-91 has been utilised in full.
3. Out of the Grant-in-aid of Rs. 9.50 lakh (Rs. 8 lakh received during 1990-91 and Rs.1.50 lakh received during 1991-92) for purchase of equipment (Computer) plus interest of Rs.38,419 received from short term investment of the grant an amount of Rs. 9,78,670.45 paise has been utilised during 1991-92 and the balance of Rs. 9,748.55 paise has been carried over for utilisation during 1992-93.
4. Out of the Annual Plan Grant-in-aid of Rs. 28.50 lakh received during the year, an amount of Rs. 15,28,413 has been utilised during 1991-92 leaving a balance of Rs. 13,21,587 which has been carried over for utilisation during 1992-93.

G.C.L. JONEJA
Hony. Treasurer

M. WADHWANI
Director

THE INDIAN INSTITUTE OF PUBLIC

Schedule II of Receipts

Part 'B' - Funds, Deposits

<i>RECEIPTS</i>	
Subscription to Life Membership Fund	1,59,248.00
Corporate Membership Capital Fund	75,785.00
Staff Benevolent Fund	12,556.64
Library Deposit	6,550.00
Research Endowment Fund	1,73,300.25
Gratuity Reserve Fund	8,06,577.60
Hostel Deposit	213.00
S.D. from Contractors	7,456.00
Annual School Prize Fund	630.43
Special Term Deposit with UCO Bank	2,45,873.97
Mess Charges	12,465.00
Teachers Welfare Fund	35.00
C.P. Fund	4,056.00
Amount payable to S/Staff	1,144.00
Suspense A/c	475.00
Postage Imprest	7,096.30
Earnest Money Deposit from Contractors	54,505.00
Amount received from IAMR const. of Addl. Floor on Institute's Building	12,66,240.00
Advance to Shri R.K. Kaushik	1,735.00
-do- S.K. Kohli	1,034.00
-do- R.K. Mishra	1,632.00
-do- Chandan Singh	284.00
-do- B.N. Verma	7,500.00
TOTAL PART 'B'	28,46,392.19

ADMINISTRATION, NEW DELHI

and Payment Account

and Advances

<i>PAYMENTS</i>		<i>(Figures in Rupees)</i>	
T.A. Advance		10,761.00	
Overdraft from UCO Bank			
Supreme Court Campus		2,50,000.00	
Stale cheque A/c		9,083.10	
Amount Payable to faculty		9,096.00	
Deposit with M/s Chadha Service Stn.		2,500.00	
F.D. with UCO Bank		56,200.00	
Computer Fund		3,750.00	
EGIS		1,040.00	
Research Revolving Fund		1,25,300.15	
Unpaid salaries		82.00	
P.F.-IV - Interest		378.40	
Advance to	Mrs. S. Saroja	4.00	
-do-	Shri R.S. Pandey	674.00	

TOTAL PART 'B

4,68,868.65

THE INDIAN INSTITUTE OF PUBLIC

Schedule III of Receipts

Part 'C' — Receipts for Projects,

<i>RECEIPTS</i>	
Grant from Ministry of Urban Development for Centre for Urban Studies and Internal Receipts	16,49,245.00
Fee from Deptt. of Personnel & Training for Spl. Programmes	13,02,043.00
Other Programmes	1,71,000.00
Grant for Research Projects/Studies from ICSSR	1,39,439.00
Other Research Projects/Studies	10,78,443.00
Fee for Consulting Assignments	5,57,386.00
TOTAL PART 'C'	48,97,556.00

THAKUR VAIDYANATH AIYAR & CO.
Chartered Accountants

ADMINISTRATION, NEW DELHI

and Payment Account

Courses and Consulting Assignments, etc.

(Figures in Rupees)

<i>PAYMENTS</i>	
Expenditure on Centre for Urban Studies	18,23,585.00
Spl. Programmes Sponsored by Deptt. of Personnel & Training	12,16,356.45
Other Programmes	2,35,263.33
Research Projects/Studies from ICSSR	1,38,565.00
Other Research Project/Studies	9,29,475.63
Consulting Assignments	4,07,587.09

TOTAL PART 'C'

47,50,832.41

M. WADHWANI
Director & Member-Secretary

G.C.L. JONEJA
Hon'y. Treasurer